



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #05-21-SYS

### NYCWAY UPDATES – ACTION CODE CHANGES

Date: January 27, 2005	Subtopic(s): NYCWAY
<p><input type="checkbox"/> This procedure can now be accessed on the FIAweb.</p> <p>Restricting Action Code <b>434N</b> to WEM Staff</p> <p>Individual Line Sanction – Good Cause Granted</p>	<p>NYCWAY is updated on a regular basis to make the system more helpful to users and to update current policy. This policy bulletin is to inform staff of the following updates made to NYCWAY:</p> <ul style="list-style-type: none"><li>• Restricting Action Code <b>434N</b> (FTR to WEP) to Work Experience Management (WEM) staff</li><li>• Individual Line Sanction – Good Cause Granted</li><li>• Change to Employability Status (ES) code <b>20</b></li></ul> <p>Action code <b>434N</b> will be restricted to WEM Staff. Job Center staff can no longer post this code.</p> <p>When the individual line sanction is initiated through the NYCWAY/WMS interface and the case is settled in conference (SIC), the Worker must enter Action Code <b>820</b> (Good Cause Granted) in NYCWAY. This will automatically stop the action in WMS, if the <b>820</b> is posted prior to the expiration of the Notice of intent (NOI).</p> <p>If the individual line sanction is not initiated through the NYCWAY/WMS interface, <u>or</u> if the NOI expires on the day of or the day after the SIC, the Worker must:</p> <ul style="list-style-type: none"><li>• SIC the case in WMS by completing the Fair Hearing Update form (<b>LDSS-3722</b>).</li><li>• Enter action code <b>820</b> in NYCWAY.</li></ul>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*

Change to  
Employability Status  
(ES) Code **20**

Action Code **820C** (Good Cause Completed) will be automatically generated after the **820** is posted if the individual line sanction was not initiated through the NYCWAY/WMS interface (regardless of the NOI status).

ES code **20** (Employable) is being added to the list of ES codes that NYCWAY will not accept from WMS when there is a previous ES code in NYCWAY. The Worker must process ES code changes through NYCWAY instead of WMS.

Please refer to PB 04-170-SYS and PB 04-196-SYS for additional information on the changes to the ES code.

*Effective Immediately*