



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #05-04-OPE

REVISION TO RECURRING APPLICATION TIMELINESS SCHEDULES

Date: January 11, 2005	Subtopic(s): Forms
<p><input type="checkbox"/> This procedure can now be accessed on the FIAweb.</p> <p><input type="checkbox"/> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform staff that the following recurring case processing schedules that provide JOS/Workers with eligibility decision due dates have been revised for the January–June 2005 time frame:</p> <ul style="list-style-type: none">• Eligibility Resolution Due Dates for Processing Discrepant Information by Lead Type (W-140W)• Family Assistance and NPA Food Stamp Applications Timeliness Schedule January–June 2005 (W-204T)• Safety Net Assistance Application Timeliness Schedule January–June 2005 (W-205R) <p>Center Directors should ensure that all previous versions of these forms are recycled.</p> <p>Samples of the revised forms are attached.</p> <p><i>Effective Immediately</i></p> <p>Attachments:</p> <p>W-140W Eligibility Resolution Due Dates for Processing Discrepant Information by Lead Type (Rev. 1/11/05)</p> <p>W-204T Family Assistance and NPA Food Stamp Applications Timeliness Schedule January–June 2005 (Rev. 1/11/05)</p> <p>W-205R Safety Net Assistance Application Timeliness Schedule January–June 2005 (Rev. 1/11/05)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*



SAMPLE

Family Assistance and NPA Food Stamp Applications Timeliness Schedule
January-June 2005

File Date	Due Date	File Date	Due Date	File Date	Due Date	File Date	Due Date	File Date	Due Date	File Date	Due Date
1/3	1/27	2/1	2/25	3/1	3/25	4/1	4/25	5/2	5/26	6/1	6/24*
1/4	1/28	2/2	2/25*	3/2	3/25*	4/4	4/28	5/3	5/27	6/2	6/24*
1/5	1/28*	2/3	2/25*	3/3	3/25*	4/5	4/29	5/4	5/27*	6/3	6/27
1/6	1/28*	2/4	2/28	3/4	3/28	4/6	4/29*	5/5	5/27*	6/6	6/30
1/7	1/31	2/7	3/3	3/7	3/31	4/7	4/29*	5/6	5/30	6/7	7/1
1/10	2/3	2/8	3/4	3/8	4/1	4/8	5/2	5/9	6/2	6/8	7/1*
1/11	2/4	2/9	3/4*	3/9	4/1*	4/11	5/5	5/10	6/3	6/9	7/1*
1/12	2/4*	2/10	3/4*	3/10	4/1*	4/12	5/6	5/11	6/3*	6/10	7/1*
1/13	2/4*	2/11	3/7	3/11	4/4	4/13	5/6*	5/12	6/3*	6/13	7/7
1/14	2/7	2/14	3/10	3/14	4/7	4/14	5/6*	5/13	6/6	6/14	7/8
Holiday		2/15	3/11	3/15	4/8	4/15	5/9	5/16	6/9	6/15	7/8*
1/18	2/11	2/16	3/11*	3/16	4/8*	4/18	5/12	5/17	6/10	6/16	7/8*
1/19	2/11*	2/17	3/11*	3/17	4/8*	4/19	5/13	5/18	6/10*	6/17	7/11
1/20	2/11*	2/18	3/14	3/18	4/11	4/20	5/13*	5/19	6/10*	6/20	7/14
1/21	2/14	Holiday		3/21	4/14	4/21	5/13*	5/20	6/13	6/21	7/15
1/24	2/17	2/22	3/18	3/22	4/15	4/22	5/16	5/23	6/16	6/22	7/15*
1/25	2/18	2/23	3/18*	3/23	4/15*	4/25	5/19	5/24	6/17	6/23	7/15*
1/26	2/18*	2/24	3/18*	3/24	4/15*	4/26	5/20	5/25	6/17*	6/24	7/18
1/27	2/18*	2/25	3/21	3/25	4/18	4/27	5/20*	5/26	6/17*	6/27	7/21
1/28	2/18*	2/28	03/24	3/28	4/21	4/28	5/20*	5/27	6/20	6/28	7/22
1/31	2/24			3/29	4/22	4/29	5/23	Holiday		6/29	7/22*
				3/30	4/22*			5/31	6/24	6/30	7/22*
				3/31	4/22*						

* Due dates that fall on Saturdays, Sundays or holidays are listed for the preceding workday.



**Safety Net Assistance Application Timeliness Schedule
 January–June 2005**

January

Application Date	Decision Date	First Benefit Date
1/3	1/27	2/16
1/4	1/28	2/17
1/5	1/28*	2/18
1/6	1/28*	2/19
1/7	1/31	2/20
1/10	2/3	2/23
1/11	2/4	2/24
1/12	2/4*	2/25
1/13	2/4*	2/26
1/14	2/7	2/27
Holiday		
1/18	2/11	3/3
1/19	2/11*	3/4
1/20	2/11*	3/5
1/21	2/14	3/6
1/24	2/17	3/9
1/25	2/18	3/10
1/26	2/18*	3/11
1/27	2/18*	3/12
1/28	2/18*	3/13
1/31	2/24	3/16

February

Application Date	Decision Date	First Benefit Date
2/1	2/25	3/17
2/2	2/25*	3/18
2/3	2/25*	3/19
2/4	2/28	3/20
2/7	3/3	3/23
2/8	3/4	3/24
2/9	3/4*	3/25
2/10	3/4*	3/26
2/11	3/7	3/27
2/14	3/10	3/30
2/15	3/11	3/31
2/16	3/11*	4/1
2/17	3/11*	4/2
2/18	3/14	4/3
Holiday		
2/22	3/18	4/7
2/23	3/18*	4/8
2/24	3/18*	4/9
2/25	3/21	4/10
2/28	3/24	4/13

March

Application Date	Decision Date	First Benefit Date
3/1	3/25	4/14
3/2	3/25*	4/15
3/3	3/25*	4/16
3/4	3/28	4/17
3/7	3/31	4/20
3/8	4/1	4/21
3/9	4/1*	4/22
3/10	4/1*	4/23
3/11	4/4	4/24
3/14	4/7	4/27
3/15	4/8	4/28
3/16	4/8*	4/29
3/17	4/8*	4/30
3/18	4/11	5/1
3/21	4/14	5/4
3/22	4/15	5/5
3/23	4/15*	5/6
3/24	4/15*	5/7
3/25	4/18	5/8
3/28	4/21	5/11
3/29	4/22	5/12
3/30	4/22*	5/13
3/31	4/22*	5/14

* Due dates that fall on Saturdays, Sundays or holidays are listed for the preceding workday.

Safety Net Assistance Application Timeliness Schedule
January-June 2005

April

Application Date	Decision Date	First Benefit Date
4/1	4/25	5/15
4/4	4/28	5/18
4/5	4/29	5/19
4/6	4/29*	5/20
4/7	4/29*	5/21
4/8	5/2	5/22
4/11	5/5	5/25
4/12	5/6	5/26
4/13	5/6*	5/27
4/14	5/6*	5/28
4/15	5/9	5/29
4/18	5/12	6/1
4/19	5/13	6/2
4/20	5/13*	6/3
4/21	5/13*	6/4
4/22	5/16	6/5
4/25	5/19	6/8
4/26	5/20	6/9
4/27	5/20*	6/10
4/28	5/20*	6/11
4/29	5/23	6/12

May

Application Date	Decision Date	First Benefit Date
5/2	5/26	6/15
5/3	5/27	6/16
5/4	5/27*	6/17
5/5	5/27*	6/18
5/6	5/30	6/19
5/9	6/2	6/22
5/10	6/3	6/23
5/11	6/3*	6/24
5/12	6/3*	6/25
5/13	6/6	6/26
5/16	6/9	6/29
5/17	6/10	6/30
5/18	6/10*	7/1
5/19	6/10*	7/2
5/20	6/13	7/3
5/23	6/16	7/6
5/24	6/17	7/7
5/25	6/17*	7/8
5/26	6/17*	7/9
5/27	6/20	7/10
Holiday		
5/31	6/24	7/14

June

Application Date	Decision Date	First Benefit Date
6/1	6/24*	7/15
6/2	6/24*	7/16
6/3	6/27	7/17
6/6	6/30	7/20
6/7	7/1	7/21
6/8	7/1*	7/22
6/9	7/1*	7/23
6/10	7/1*	7/24
6/13	7/7	7/27
6/14	7/8	7/28
6/15	7/8*	7/29
6/16	7/8*	7/30
6/17	7/11	7/31
6/20	7/14	8/3
6/21	7/15	8/4
6/22	7/15*	8/5
6/23	7/15*	8/6
6/24	7/18	8/7
6/27	7/21	8/10
6/28	7/22	8/11
6/29	7/22*	8/12
6/30	7/22*	8/13

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