



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #04-90-EMP

### TRANSFERRING UNENGAGEABLE NPA FS CASES TO THE APPROPRIATE MICSA FS CENTER

| Date:<br>May 24, 2004   | Subtopic(s):<br>Food Stamps   |
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| <p><input type="checkbox"/> This procedure can now be accessed on the FIAweb.</p> <p>Unengageable NPA FS cases must be transferred to MICSA.</p> <p>Engageable FS households belong to FIA.</p> | <p>This policy bulletin is to remind Family Independence Administration (FIA) staff that they must ensure that unengageable Non-Public Assistance Food Stamp (NPA FS) cases are transferred to the appropriate Medical Insurance and Community Services Administration (MICSA, formerly known as the Medical Assistance Program [MAP]) FS Center after acceptance/recertification or at the point that the household is determined to be unengageable.</p> <p>FIA staff should also be aware that if an engageable household is active or applying in a MICSA FS Center, the MICSA FS Center will transfer the case to the FIA NPA FS Center that covers the household's zip code after the case is accepted/recertified or at the point that the household is determined to be engageable.</p> <p><i>Effective Immediately</i></p> |

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*