



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #04-81-OPE

### PLAN NOW FOR SUMMER VACATION CAMP FAIR MAILINGS

<b>Date:</b> April 27, 2004	<b>Subtopic(s):</b> Mail Jobs
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform staff that the Plan Now for Summer Vacation flyers (available in English and Spanish) will be mailed to parents/guardians beginning in April.</p> <p>The Office of Child Care (OCC) will conduct six Summer Camp Fairs beginning on May 8, 2004 and concluding on June 12, 2004. The fairs will be held at four different locations:</p> <ul style="list-style-type: none"><li>• 248 Duffield Street, Brooklyn, NY</li><li>• 369 East 148th Street, Bronx, NY</li><li>• 55 West 125th Street, Manhattan, NY</li><li>• 90-75 Sutphin Boulevard, Queens, NY</li></ul> <p>The fairs will provide an opportunity for parents/guardians interested in enrolling their children in a camp to speak with different camp representatives and staff from OCC.</p> <p>The Plan Now for Summer Vacation flyers will notify the parents/guardians of the date, time and location of each of the six fairs.</p> <p>Only those parents/guardians receiving a flyer in the mail will be allowed to attend the camp fairs.</p> <p><i>Effective Immediately</i></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*