



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #04-73-SYS (This Policy Bulletin Replaces PB #04-69-SYS)

### EBT RECONCILIATION

<p><b>Date:</b> April 21, 2004</p>	<p><b>Subtopic:</b> WMS</p>
<p> This procedure can now be accessed on the FIAweb.</p>	<p><b>Revisions to Original Policy Bulletin:</b></p> <p>This policy bulletin has been revised to correct the effective date of this system change. This change will become effective May 3, 2004.</p> <p><b>Purpose:</b></p> <p>This purpose of this policy bulletin is to inform staff of changes to the Electronic Benefits Transfer System (EBT) reconciliation process. In the past, Workers had to access the EBT to determine if a participant redeemed all or part of his/her benefits. WMS only showed the benefit as cashed once the entire benefit had been used.</p> <p>Effective May 3, 2004, the WMS reconciliation process will use the data from the EBT Daily Activity File to update its <b>Payment-History-Grant</b> record instead of data from the EBT reconciliation files. When a Worker performs a WMS benefit issuance inquiry, the system can tell that the participant has accessed all or part of his/her benefit without having the Worker switch over to the EBT system's inquiry.</p> <p>If a participant makes a withdrawal using EBT, the following changes have been made to the WMS Benefits History (<b>NQCS5A</b>) screen:</p> <ul style="list-style-type: none"> <li>• A <b>T</b> will appear in the <b>Status</b> field indicating that the benefit has been accessed;</li> <li>• The date the benefit was accessed will appear in the <b>Date</b> field;</li> <li>• The amount withdrawn will appear in the <b>Amount</b> field;</li> <li>• The balance remaining for the benefit will appear in the <b>Discr</b> field.</li> </ul>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*

Once the entire benefit amount has been withdrawn, the **Status** will change to a **3** for redeemed.

*Effective May 3, 2004*

**Attachment:**

Attachment A    WMS Benefit History Screen

K13P82 WMS.r4w - Reflection for ReGRS Graphics

File Edit Connection Setup Macro Window Help

NOC85A (Z) All Benefits Issued 02/01/04 Thru 04/22/04 04/07/04  
 Case # [redacted] J Center 062 Unit/Worker 00NJK Page 01 of 01  
 Reconciliation

S	Issuance	Rdm	Dt	Out	Tell	Vouch
e	Suf Ln --Date-- Cycle				--Date--	Status
1	T Cd Type RTG Check/Atp#	Amount	Period	Amount	Discr	
1	01 04/08/04 A EBT 13671784	176.00	04/08/04			
	PA RE 05 RECUR-G PUC ENRG IND		04/22/04	/ /	0	
2	01 04/08/04 A EBT 00255293	141.00	04/01/04			
	FS RE 96 FS-ONGMG PUC ENRG IND		04/30/04			
3	01 03/08/04 A EBT 00253992	141.00	03/01/04			
	FS RE 96 FS-ONGMG PUC ENRG IND		03/31/04	/ /	0	
4	01 02/13/04 EBT SP04014873	100.00	02/12/04			
	PA SI 02 REG-ALL PUC 9 ENRG IND		02/29/04	02/25/04	T	
				25.00	75.00	
5	01 02/13/04 EBT SP04014872	100.00	/ /			
	PA SI 46 DIS-CLOTH PUC 9 ENRG IND		/ /	02/18/04	3	
				100.00		

Enter number in Select column to View Grant Details

Next Case: Date Range: 02/01/04 Thru 04/22/04 END

T means the benefit was accessed

Benefit amount

Amount accessed and date the benefit was accessed

Remaining balance