



FAMILY INDEPENDENCE ADMINISTRATION
Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner
Policy, Procedures and Training

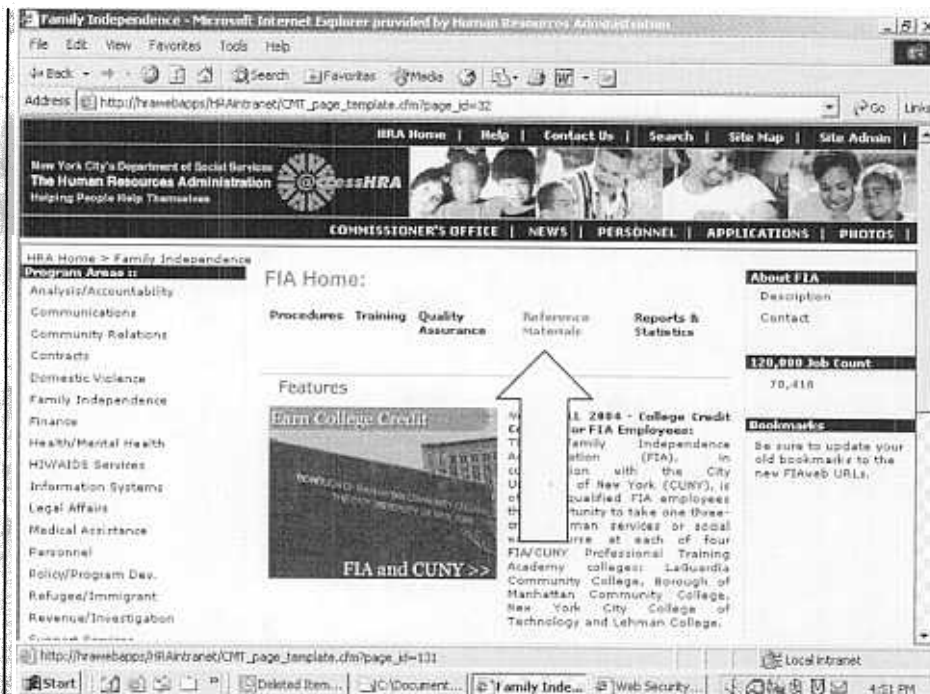
Lisa C. Fitzpatrick, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #04-54-EMP

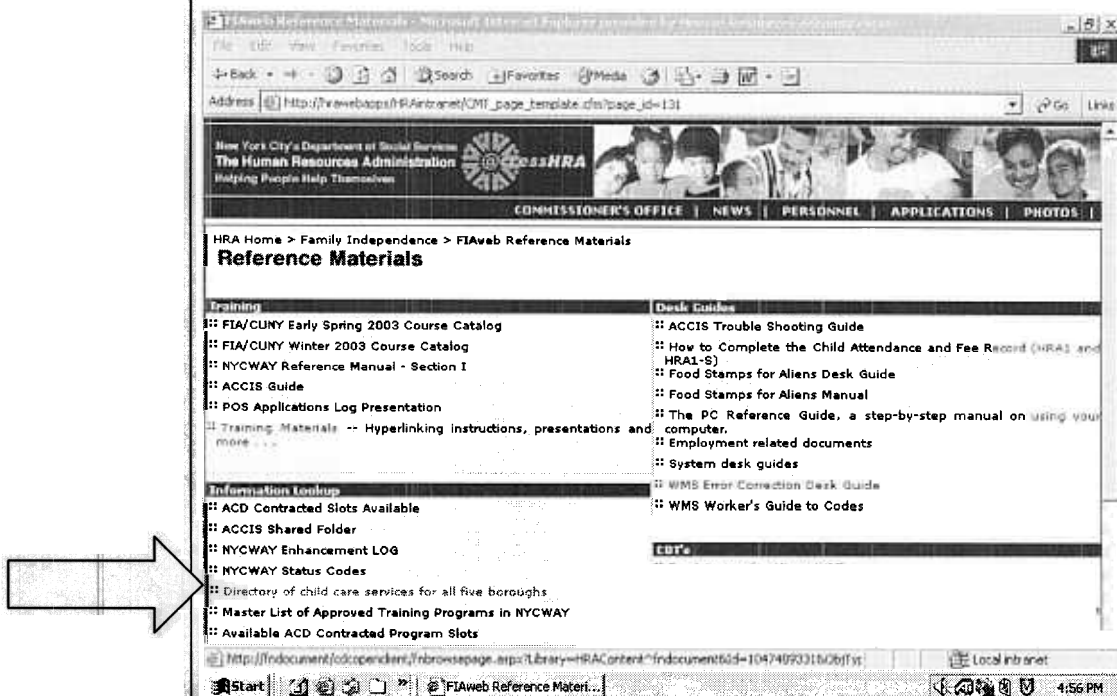
2004 DIRECTORIES OF CHILD CARE SERVICES

Date: March 23, 2004	Subtopic(s): Child Care
<p><input type="checkbox"/> This procedure can now be accessed on the FIAweb.</p> <p>Steps to locate <u>2004 Directories of Child Care Services</u></p>	<p>The purpose of this policy bulletin is to announce to staff the availability of the <u>2004 Directories of Child Care Services</u>.</p> <p>The child care directories are a resource used by JOS/Workers to assist parents/guardians who are in search of an appropriate child care provider. All providers listed in the directories are licensed by and/or registered with the New York City Department of Health and Mental Hygiene. There are listings for each of the five boroughs. Each borough directory is divided into three sections:</p> <ul style="list-style-type: none">• Licensed Day Care Centers• Group Family Day Care Providers• Family Day Care Providers <p>Copies of the <u>2004 Directories of Child Care Services</u> will be available in all Job Centers.</p> <p>The <u>2004 Directories of Child Care Services</u> will also be available on the HRA/FIAweb. This is to ensure that JOS/Workers and other staff have easy access to the child care directories. The following steps need to be followed to access the directories on the FIAweb:</p> <ol style="list-style-type: none">1. Access the HRA Intranet.2. On the left side of the screen under Program Area click on Family Independence.

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*



3. Next, click **Reference Material** located near the top of the middle section of the screen page.



On the left side of the screen under **Information Lookup**, click **Directory of Child Care Services for all five boroughs**.

JOS/Workers will be able to search for licensed provider networks or after-school programs by borough.

The online child care directories can also be reached by clicking on this link: [2004 Directories of Child Care Services](#)

Effective Immediately