



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #04-49-OPE

### ADDRESS CHANGE FOR THE BUREAU OF ELIGIBILITY VERIFICATION (BEV) OFFICE IN BROOKLYN

<b>Date:</b> March 19, 2004	<b>Subtopic(s):</b> Forms
<p> This procedure can now be accessed on the FIAweb.</p>          <p> Forms can now be accessed through Print on Demand at all Job Centers.</p>	<p>The purpose of this policy bulletin is to inform all staff that the address of the Bureau of Eligibility Verification (BEV) office in Brooklyn has been changed from 233 Schermerhorn Street to 250 Livingston Street, 4th Floor, Brooklyn, New York.</p> <p>The Travel Directions to the Temporary ID (VAULT) Card Pickup Site: For Pickup of Temporary ID (VAULT) Card Only (<b>W-608K</b>) has been revised to reflect the new address for BEV.</p> <p>Center Directors must ensure that all previous versions of the <b>W-608K</b> are recycled.</p> <p><i>Effective Immediately</i></p> <p><b>Attachment:</b></p> <p><b>W-608K</b> Travel Directions to the Temporary ID (Vault) Card Pickup Site: For Pickup of Temporary ID (Vault) Card Only (Rev. 3/19/04)</p> <p><b>W-608K (S)</b> Travel Directions to the Temporary ID (Vault) Card Pickup Site: For Pickup of Temporary ID (Vault) Card Only (Rev. 3/19/04) (Spanish)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call (718) 557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*



## TRAVEL DIRECTIONS TO THE TEMPORARY ID (VAULT) CARD PICKUP SITE For Pickup of Temporary ID (Vault) Card Only

Form **DSS 4113-2**, Referral to the Temporary ID (VAULT) Card Pickup Site, is stapled to the bottom portion of this page. You must take it to the VAULT Card Pickup Site. **You WILL NOT get an ID card unless you have Form DSS 4113-2.**

### **This is when you go:**

TODAY between 5:00 PM and 8:45 PM

### **This is where you have to go:**

Temporary ID (VAULT) Card Pickup Site  
250 Livingston Street, 4th floor  
Brooklyn, NY 11201

### **How to get there:**

**By Bus:** 26 – Fulton & Bond Streets  
63 – Atlantic & Bond Streets  
65 – Bergen Street & Hoyt Street  
37, 41, 45, 67 – Livingston Street & Hoyt Street  
25, 36, 38, 52 – Fulton Street & Hoyt Street

**By Train:** 2 or 3 – Hoyt Street  
A, C, or G – Hoyt & Schermerhorn Streets

Because space is limited, please do not bring anyone else with you unless absolutely necessary.

### **FORM DSS 4113-2**

**STAPLE FORM DSS 4113-2 HERE**

## **DIRECCIONES DE VIAJE AL LOCAL DONDE PUEDE RECOGER SU TARJETA DE IDENTIFICACIÓN TEMPORARIA (BÓVEDA)**

### **Para Recoger la Tarjeta de Identificación Temporal (Bóveda) Solamente**

El formulario **DSS 4113-2**, Referencia al Local Donde Puede Recoger la Tarjeta de Identificación Temporal (BÓVEDA), está engrapado a la parte inferior de esta página. Usted tiene que llevarla al local donde puede recoger la Tarjeta BÓVEDA. **Usted NO recibirá una tarjeta de identificación al menos que tenga el formulario DSS 4113-2.**

**Este es el día cuando tiene que ir:**

HOY entre las horas de 5:00 PM a 8:45 PM

**Este es el lugar donde tiene que ir:**

Local Donde Puede Recoger la Tarjeta de Identificación Temporal  
(Temporary ID [Vault] Card Pickup Site)  
250 Livingston Street, 4to piso  
Brooklyn, NY 11201

**Como llegar allá:**

**Por Autobús:** 26 – Fulton & Bond Streets  
63 – Atlantic & Bond Streets  
65 – Bergen Street & Hoyt Street  
37, 41, 45, 67 – Livingston Street & Hoyt Street  
25, 36, 38, 52 – Fulton Street & Hoyt Street

**Por Tren:** 2 o 3 – Hoyt Street  
A, C, o G – Hoyt & Schermerhorn Streets

Debido a que el espacio es limitado, favor de no traer a ninguna otra persona con usted a menos que sea absolutamente necesario.

### **FORMULARIO DSS 4113-2**

**STAPLE FORM DSS 4113-2 HERE**