



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #04-23-ELI

STATE/FEDERAL CHARGE CODE 31

Date: February 5, 2004	Subtopic(s): State/Federal Charge Code 31
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to provide staff with a clarification regarding the use of State/Federal Charge Code 31 (Unaccompanied Refugee Minor – Eligible Through Age 20 if They Entered the Country Before Age 18), which, when appropriate, is entered in element 307 of the Turn-Around Document (TAD) (DSS-3517).</p> <p>State/Federal Charge Code 31 should <u>only</u> be used for an applicant/participant age 20 or younger who entered the United States prior to his/her 18th birthday as an unaccompanied refugee.</p> <p>Please note that this situation is extremely rare. Supervisors must ensure Code 31 is not inappropriately entered on the TAD.</p> <p><i>Effective Immediately</i></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

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