



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #04-176-ELI

(Replaces PB #03-83-ELI and Must be Used with PB #02-240-ELI)

ACTIVATING AN ALIEN IN RECEIPT OF DISABILITY-RELATED MEDICAID FOR FOOD STAMPS IN WMS

| Date: September 28, 2004 | Subtopic(s): Alien Immigrant Food Stamp Eligibility |
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| <p>  This procedure can now be accessed on the FIAweb. See Form W-205V Disabled alien in receipt of PA </p> | <p>The purpose of this policy bulletin is to inform staff of a change in the actions required to add an alien to a Food Stamp (FS) case who:</p> <ul style="list-style-type: none"> • has an Alien Citizenship Indicator (ACI) of “B,” “G” or “K”; <u>and</u> • has been lawfully residing in the United States (U.S.) for less than five (5) years; <u>and</u> • is in receipt of disability-related Medicaid. <p>In Policy Bulletin #03-83-ELI, Workers were provided with instructions on how to systematically add the above-described alien to a Public Assistance (PA) or Non-Public Assistance (NPA) FS case. These instructions have now changed.</p> <p>To add a disabled alien lawfully residing in the U.S. less than five years to a FS case, Workers must now proceed as indicated below.</p> <p>If the disabled alien is in receipt of PA:</p> <ul style="list-style-type: none"> • Calculate a budget and prepare the Turn-Around Document (TAD) (LDSS-3517) as per current procedure. • In addition, assign Employment Status Code 36 (incapacitated) in TAD element 375 for the individual in question. • Do not make any changes in the Category Field, element 372 or any entries in the SSI Indicator Field, element 320 on the TAD. |

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call (718) 557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

Disabled alien not in receipt of PA

To add a disabled alien not in receipt of PA to a PA or NPA FS case:

- Calculate a budget and prepare TAD as per standard procedure.
- Change the Individual Category Code in element **372** to **11** (Blind) or **12** (Disabled).
- Enter SSI indicator code **4** (Deemed Eligible) in element **320** of the TAD.

Effective Immediately