



# FAMILY INDEPENDENCE ADMINISTRATION

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## POLICY BULLETIN #04-132-OPE

### REVISION OF NPA FOOD STAMP SUPERVISOR'S ASSIGNMENT OF CASES (FORM W-119B)

<b>Date:</b> July 26, 2004	<b>Subtopic(s):</b> Forms
<p> This procedure can now be accessed on the FIAweb.</p>          <p> Forms can now be accessed through Print on Demand at all Job Centers.</p>	<p>This policy bulletin is to inform staff that the attached NPA Food Stamp Supervisor's Assignment of Cases form (<b>W-119B</b>) has been revised as follows:</p> <ul style="list-style-type: none"><li>• The title has been expanded to include the words "NPA Food Stamp."</li><li>• The Application Unit is now referred to as the Application/Recertification Unit.</li><li>• The signature line at the bottom of the form indicates that the Supervisor is signing <u>for</u> the Application/Recertification Unit.</li></ul> <p>All prior versions of the <b>W-119B</b> must be recycled.</p> <p><i>Effective Immediately</i></p> <p><b>Attachment:</b></p> <p><b>W-119B</b> NPA Food Stamp Supervisor's Assignment of Cases (Rev. 7/26/04)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call (718) 557-1313 then press 2 at the prompt followed by 765 or  
send an e-mail to *FIA Call Center*

Distribution: X



### NPA FOOD STAMP SUPERVISOR'S ASSIGNMENT OF CASES

Food Stamp Center: \_\_\_\_\_

Date: \_\_\_\_\_

Eligibility Worker	Eligibility Worker	Eligibility Worker	Eligibility Worker	Eligibility Worker
Case Name	Case Name	Case Name	Case Name	Case Name

Prepared by: \_\_\_\_\_

Signature of Supervisor

For: \_\_\_\_\_

Application/Recertification Unit