



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #03-173-OPE

REVISION OF RECURRING ISSUANCE SCHEDULES

Date: November 28, 2003	Subtopic(s): Forms
<p><input type="checkbox"/> This procedure can now be accessed on the FIAweb.</p> <p><input type="checkbox"/> Forms can now be accessed through Print on Demand at all Job Centers.</p>	<p>The purpose of this bulletin is to inform staff that the following recurring issuance schedules have been revised to reflect the January–June 2004 calendar:</p> <ul style="list-style-type: none">• EBT Pick-Up Schedule (EBT-52)• Recurring Roll Deadline Schedule (W-203)• Check Replacement Schedule (W-203B)• Food Stamp Toe Digit Deadline Schedule (W-203E) <p><i>Effective Immediately</i></p> <p>Attachments:</p> <p>EBT-52 EBT Pick-Up Schedule W-203 Recurring Roll Deadline Schedule W-203B Check Replacement Schedule W-203E Food Stamp Toe Digit Deadline Schedule</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

Distribution: X



EBT PICK-UP SCHEDULE
JANUARY-JUNE 2004

TOE DIGIT	JANUARY PA & FS		FEBRUARY PA & FS		MARCH PA & FS		APRIL PA & FS		MAY PA & FS		JUNE PA & FS	
	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	6A	6B
0	1/2	1/16	2/2	2/17	3/1	3/16	4/1	4/16	5/1	5/17	6/1	6/16
1	1/3	1/17	2/3	2/18	3/2	3/17	4/2	4/17	5/3	5/18	6/2	6/17
2	1/5	1/20	2/4	2/19	3/4	3/19	4/3	4/19	5/4	5/19	6/4	6/18
3	1/6	1/21	2/5	2/20	3/5	3/20	4/5	4/20	5/5	5/20	6/5	6/19
4	1/7	1/22	2/6	2/21	3/6	3/22	4/7	4/22	5/7	5/22	6/7	6/22
5	1/8	1/23	2/7	2/23	3/8	3/23	4/8	4/23	5/8	5/24	6/8	6/23
6	1/10	1/26	2/10	2/25	3/10	3/25	4/10	4/24	5/10	5/25	6/10	6/25
7	1/12	1/27	2/11	2/26	3/11	3/26	4/12	4/26	5/11	5/26	6/11	6/26
8	1/13	1/28	2/13	2/27	3/13	3/27	4/13	4/28	5/13	5/28	6/12	6/28
9	1/14	1/29	2/14	2/28	3/15	3/29	4/14	4/29	5/14	5/29	6/14	6/29



The CITY of NEW YORK

Human Resources Administration

Family Independence Administration

RECURRING ROLL DEADLINE SCHEDULE
JANUARY-JUNE 2004

TOE DIGIT	JANUARY		FEBRUARY			MARCH			APRIL		MAY		JUNE	
	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	6A	6B		
0	12/22/03	1/9	1/26	2/9	2/23	3/8	3/22	4/5	4/19	5/3	5/18	6/3		
1	12/23/03	1/12	1/27	2/10	2/24	3/9	3/23	4/6	4/20	5/4	5/19	6/7		
2	12/26/03	1/13	1/28	2/11	2/25	3/10	3/24	4/7	4/21	5/5	5/20	6/8		
3	12/29/03	1/14	1/29	2/12	2/26	3/11	3/25	4/8	4/22	5/6	5/21	6/9		
4	12/30/03	1/15	1/30	2/13	2/27	3/12	3/26	4/9	4/23	5/7	5/24	6/10		
5	1/2	1/16	2/2	2/17	3/1	3/15	3/29	4/12	4/26	5/10	5/25	6/11		
6	1/5	1/20	2/3	2/18	3/2	3/16	3/30	4/13	4/27	5/11	5/26	6/15		
7	1/6	1/21	2/4	2/19	3/3	3/17	3/31	4/14	4/28	5/12	5/27	6/16		
8	1/7	1/22	2/5	2/20	3/4	3/18	4/1	4/15	4/29	5/13	6/01	6/17		
9	1/8	1/23	2/6	2/20	3/5	3/19	4/2	4/16	4/30	5/14	6/02	6/18		



**CHECK REPLACEMENT SCHEDULE
JANUARY-JUNE 2004**

TOE DIGIT	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	6A	6B
0	1/12	1/27	2/10	2/25	3/9	3/24	4/9	4/26	5/10	5/25	6/9	6/24
1	1/12	1/27	2/11	2/26	3/10	3/25	4/12	4/26	5/11	5/26	6/10	6/25
2	1/13	1/28	2/12	2/27	3/12	3/29	4/12	4/27	5/12	5/27	6/14	6/28
3	1/14	1/29	2/13	3/1	3/15	3/29	4/13	4/28	5/13	5/28	6/14	6/28
4	1/15	1/30	2/17	3/1	3/15	3/30	4/15	4/30	5/17	6/1	6/15	6/30
5	1/16	2/2	2/17	3/2	3/16	3/31	4/16	5/3	5/17	6/2	6/16	7/1
6	1/20	2/3	2/19	3/4	3/18	4/2	4/19	5/3	5/18	6/3	6/18	7/6
7	1/21	2/4	2/20	3/5	3/19	4/5	4/20	5/4	5/19	6/4	6/21	7/6
8	1/22	2/5	2/24	3/8	3/22	4/5	4/21	5/6	5/21	6/8	6/21	7/7
9	1/23	2/6	2/24	3/8	3/23	4/6	4/22	5/7	5/24	6/8	6/22	7/8



**FOOD STAMP TOE DIGIT DEADLINE SCHEDULE
JANUARY-JUNE 2004**

TOE DIGIT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
0	12/22/2003	1/26	2/23	3/22	4/19	5/18
1	12/23/2003	1/27	2/24	3/23	4/20	5/19
2	12/26/2003	1/28	2/25	3/24	4/21	5/20
3	12/29/2003	1/29	2/26	3/25	4/22	5/21
4	12/30/2003	1/30	2/27	3/26	4/23	5/24
5	1/2	2/2	3/1	3/29	4/26	5/25
6	1/5	2/3	3/2	3/30	4/27	5/26
7	1/6	2/4	3/3	3/31	4/28	5/27
8	1/7	2/5	3/4	4/1	4/29	6/1
9	1/8	2/6	3/5	4/2	4/30	6/2