Human Resources Administration
Department of Social Services

OFFICE OF POLICY, PROCEDURES, AND TRAINING

POLICY BULLETIN #24-09-SYS

CA POS RELEASE NOTES

Date:	**Subtopic(s):**
February 26, 2024	POS

Purpose:

This policy bulletin is to inform Benefits Access Center staff that the latest version of the Paperless Office System (POS) migrated into production on February 19, 2024. Descriptions of the changes can be found in Cash Assistance Paperless Office System (CA POS) Release Notes Version 28.1 (**Attachment A**).

These release notes can also be found on the HRA Intranet at:

http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx

Effective Immediately

Attachment:

Attachment A CA POS Release Notes Version 28.1

ATTACHMENT A

CA POS Release Notes

CA POS Version 28.1 February 19, 2024

These Release Notes contain descriptions of changes and fixes in the Cash Assistance (CA) Paperless Office System (POS) release for February 19, 2024. These and prior Release Notes can also be found on the Human Resources Administration (HRA) Intranet at
http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx

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1. Overview of Changes

The following changes and fixes were made in this release:

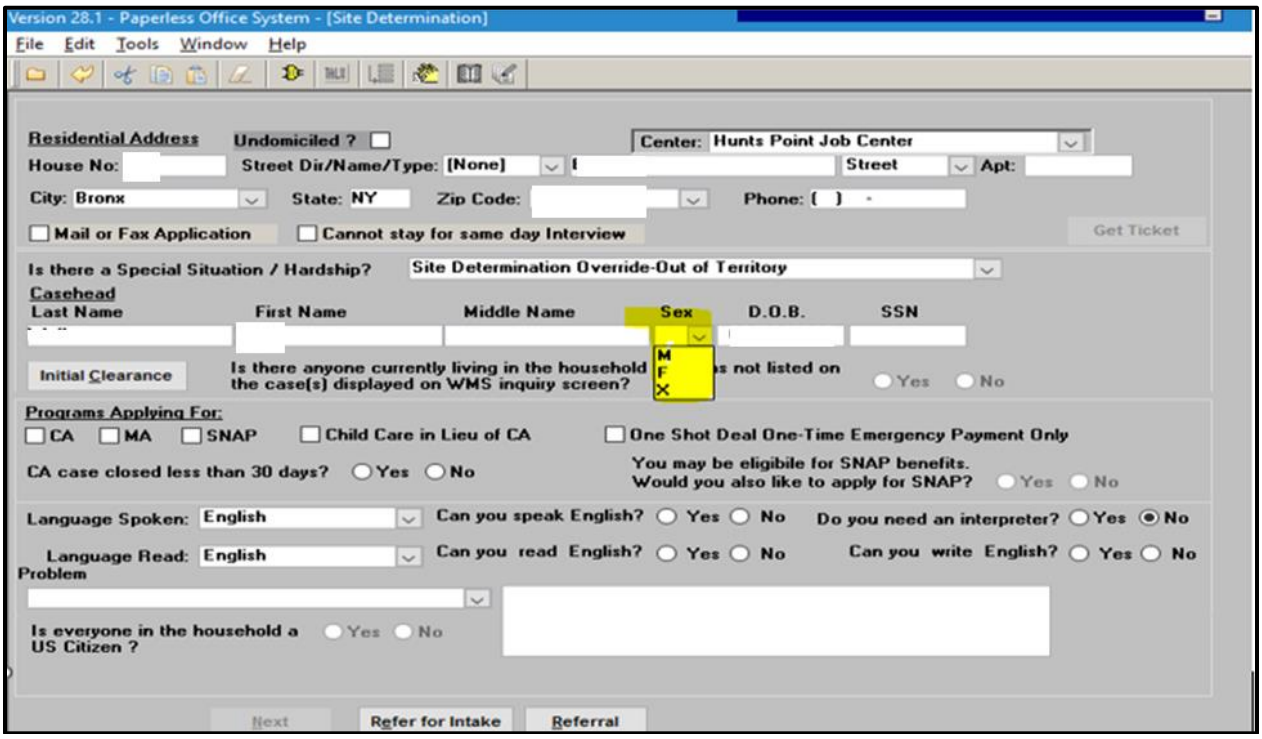
- The enhancement involves the inclusion of Sex Field Option "X" to the existing Sex field of Classic Paperless Office System (CPOS).
    - Implementation of New Synchronization Rule for Sex Field in POS and Welfare Management System (WMS) Integration.
    - The transmission of the inclusion of the "Sex" field option "X" to the Centralized Web Indexing (CWI) system.

2. Inclusion of Sex Field Option "X"

This release introduces a new inclusion of Sex Field Option "X". This is an additional selection to the existing options of “M-Male,” “F-Female,” and “U-Unborn” in CA Intake/Interview/Modification screens and related activities. Additionally, this enhancement applies to SNAP CPOS, CA intake/Interview/Modification screens, and their associated activities.

The inclusion of this improvement is crucial to a priority project initiated by a Commissioner and aligns with State legislation and requests from oversight agencies specifically the Office of Temporary and Disability Assistance (OTDA) and State Department of Health (SDOH). The release is strategically scheduled to be combined with the February 2024 migration involving comprehensive modifications to all POS and EDITS system components.

In the POS Site Determination window, the Sex drop down now includes a new Sex field option “X” value.



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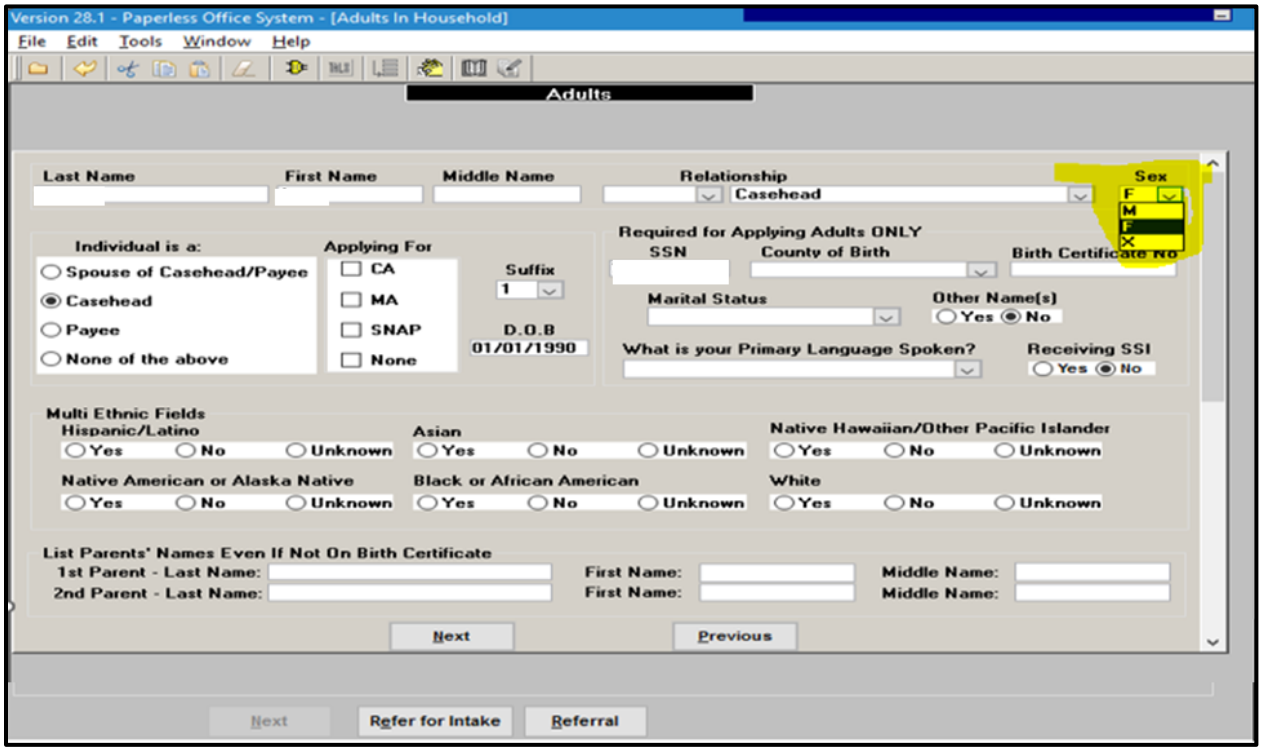
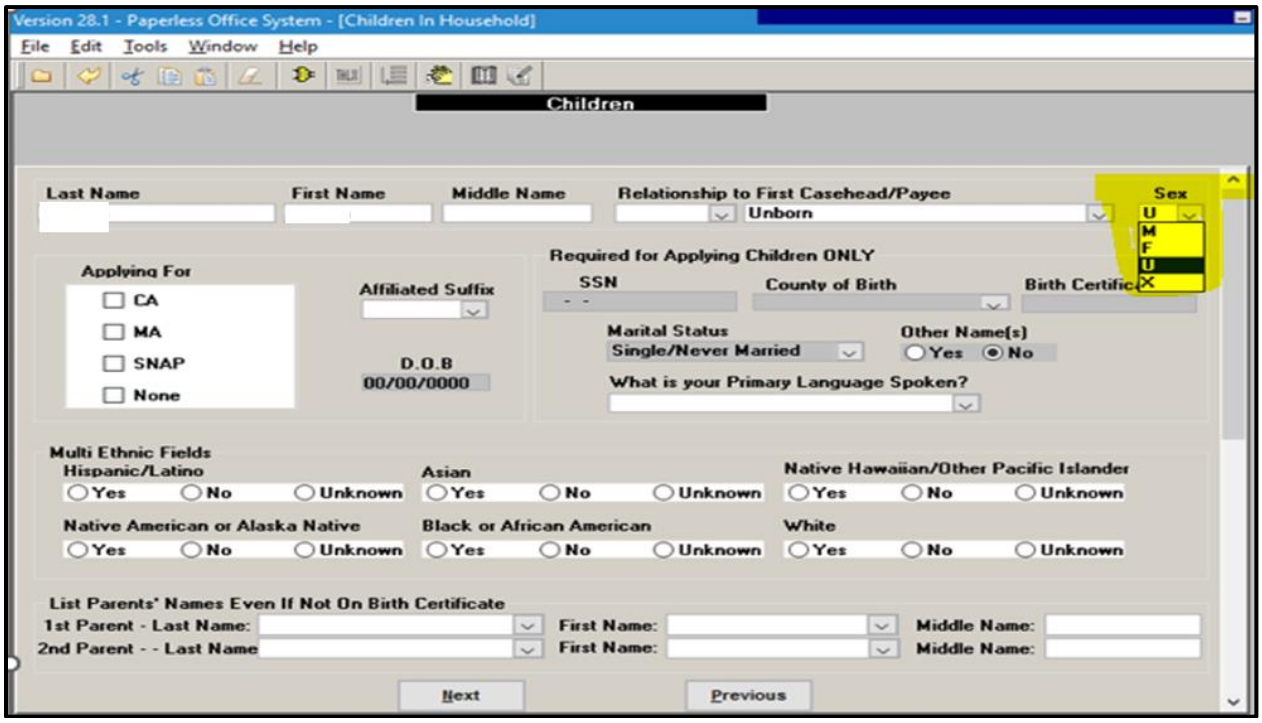
In the Adult screen, a new field Sex “X” value was added to the sex drop down shown below.



In the children in Household screen, a new field Sex “X” value was added to the sex drop down shown below.

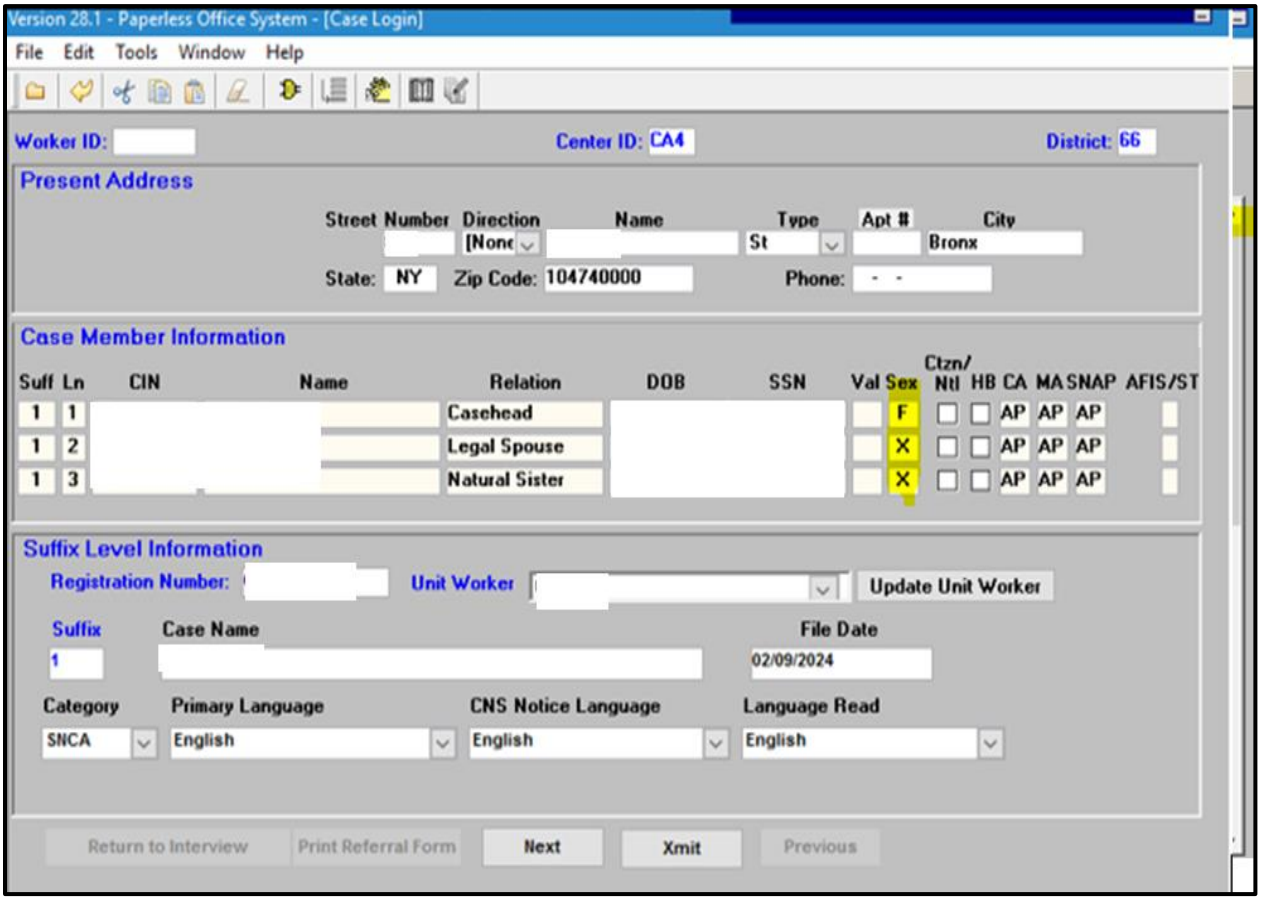


2.1 WMS Transmission Rule Update for new Sex Field Option "X"

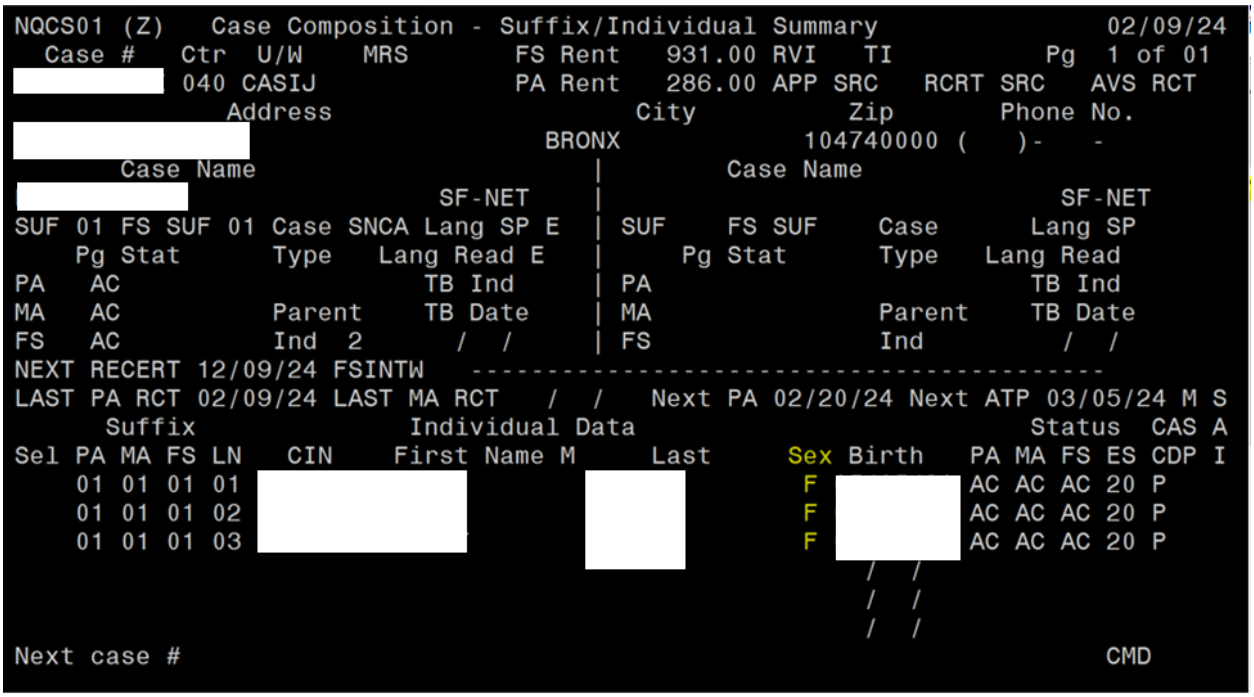
The new policy allows clients to choose "X" as their sex designation, starting from the February 2024 release of the POS UI. However, the WMS system is not compatible with this "X" value, so for individuals with a sex value of "X," POS will transmit the value of “F” which WMS will accept. This Release has been made to adjust the transmission logic, ensuring that when the POS value is "X," the system transmits the value "F" to WMS. In the synchronization process, if WMS already has a value of "F" and the POS value was initially "X," the POS value will not be replaced. If the WMS sex value is anything other than "X," the existing synchronization rule remains unchanged.

The included screenshots show how a case proceeds from the "applied" stage to the "accepted" stage, displaying how the "sex value" field is changed to "WMS" while the case is being processed.

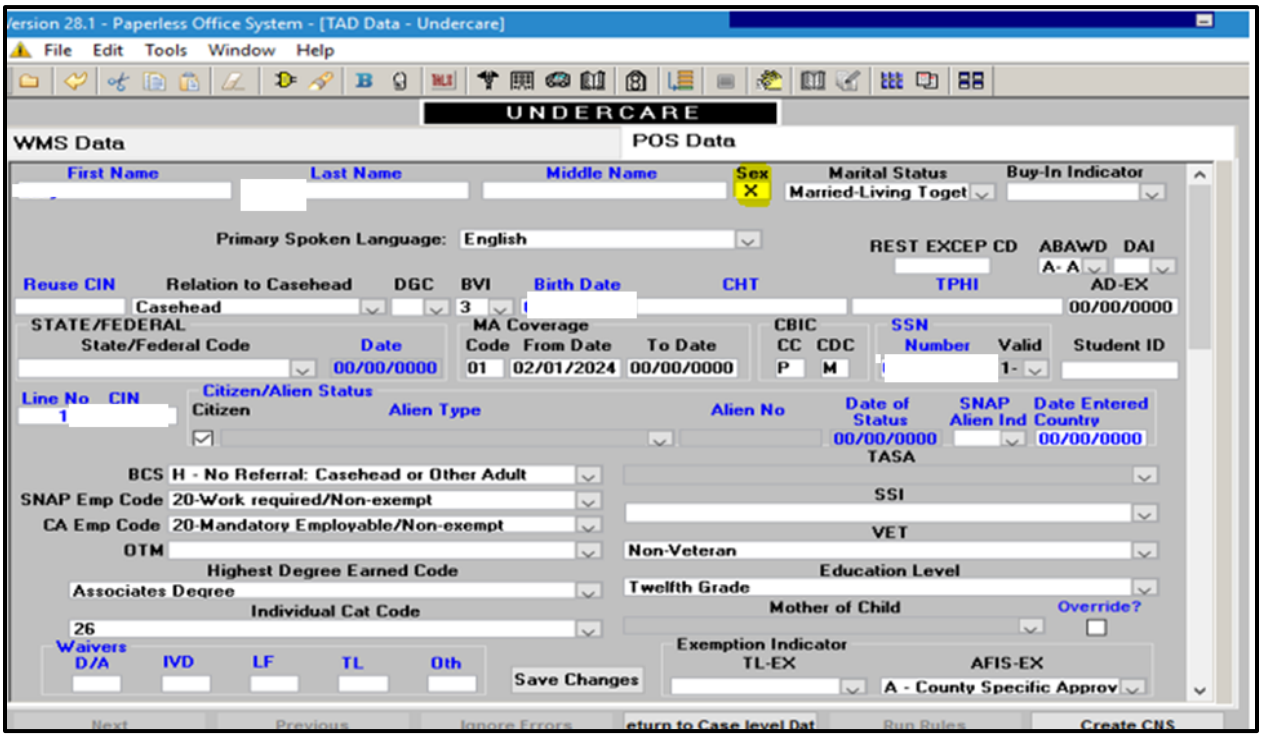
The screenshot below shows the POS Case login screen with the sex value “X” for two individuals.



The screenshot below displays the POS Sex of "X" value for two individuals entered into WMS as Sex value “F”.



The provided screenshots display Turn-Around Document (TAD) data for each individual and illustrate the process of transmitting this data to WMS.



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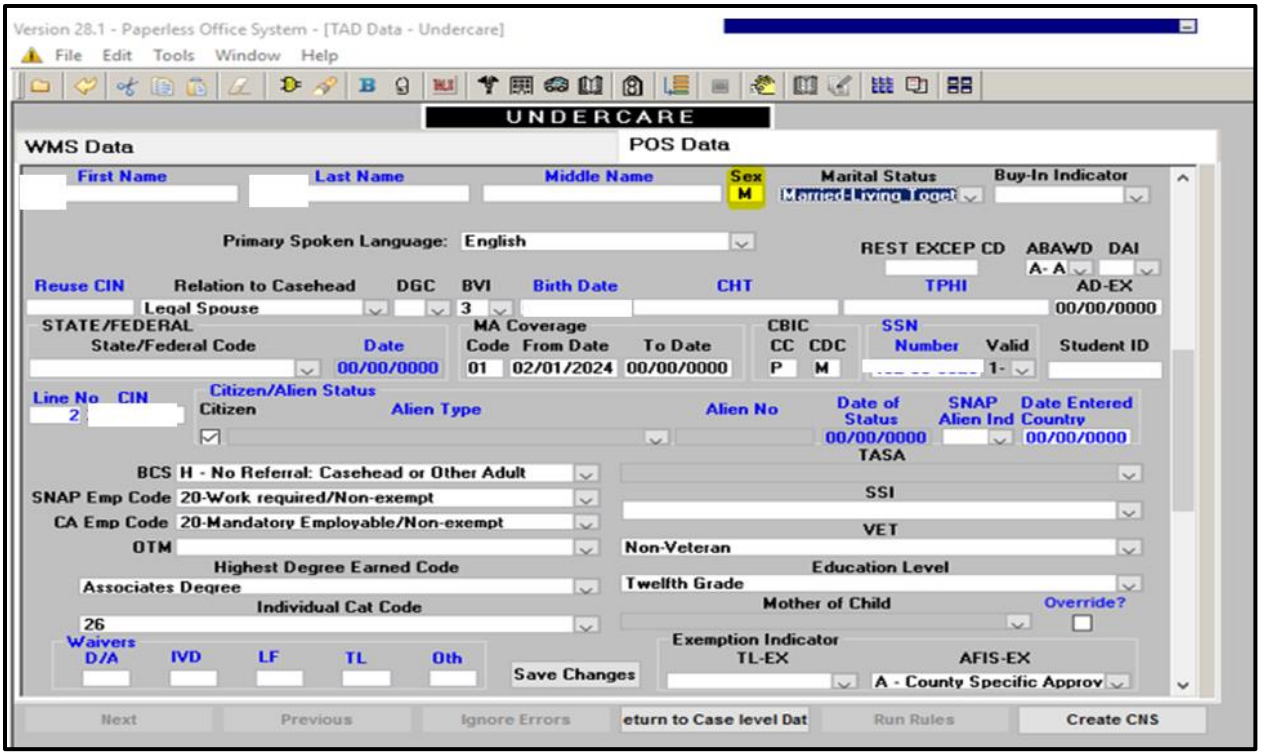

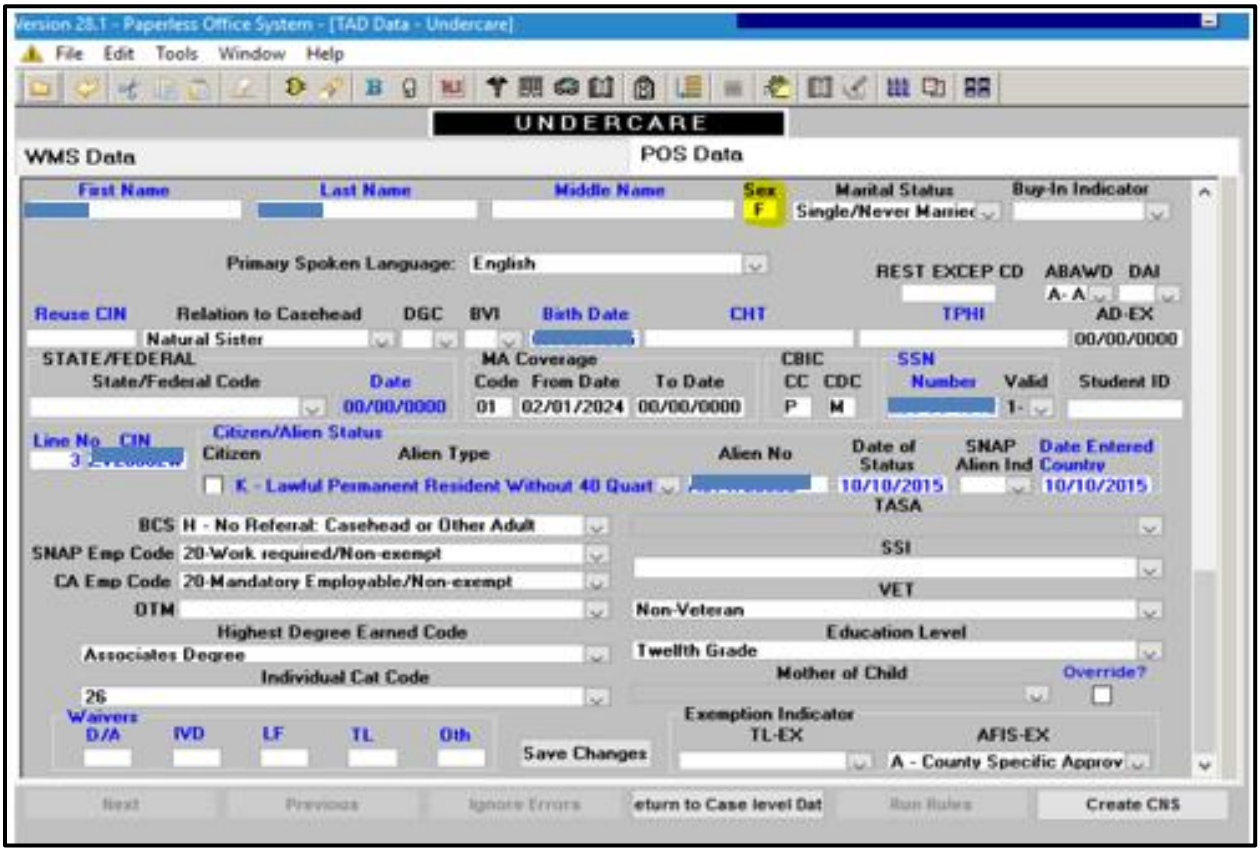

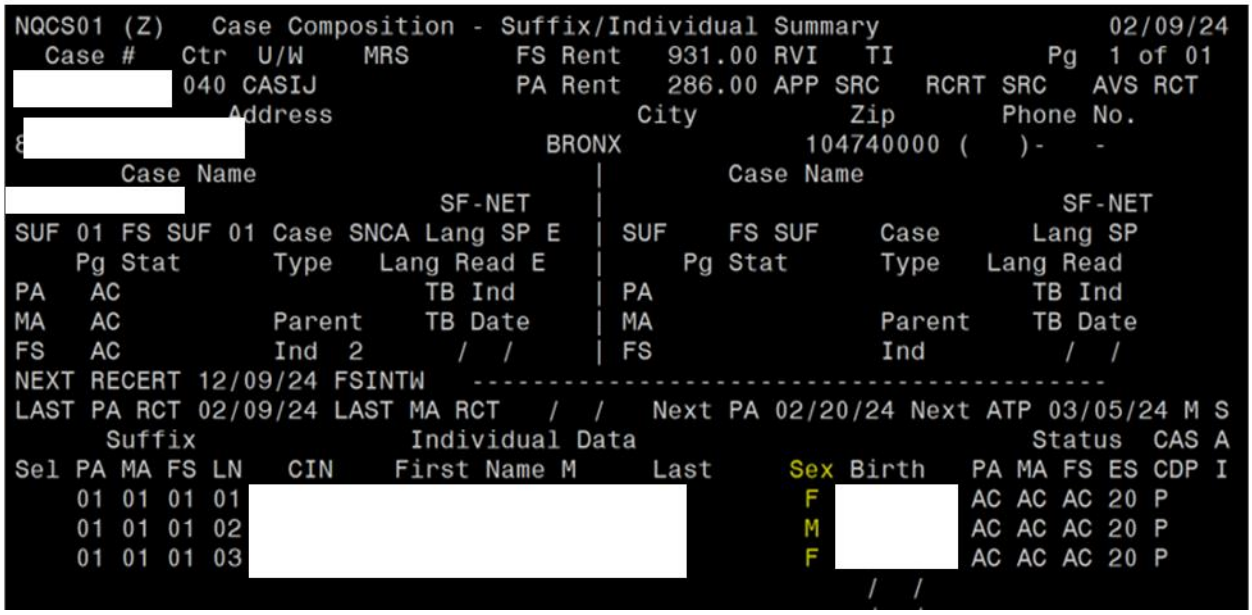

2.2 Inclusion of the Sex field option “X” to the CWI system.

This implementation release involves the addition of a new "Sex" field option selection of "X" alongside the existing "M-Male", "F-Female", and "U-Unborn" options on the Centralized Web Indexing (CWI) screen.

The screenshots below show that the Case Information area also has tabular data that shows household member information about the case that can only be read. There are column headers in the data grid for Line Number, Client Identification Number (CIN), Suffix, Name, Sex, Social Security Number (SSN), Date of Birth (DOB), and Relation. The newly added sex value can be seen in the Case Information section.

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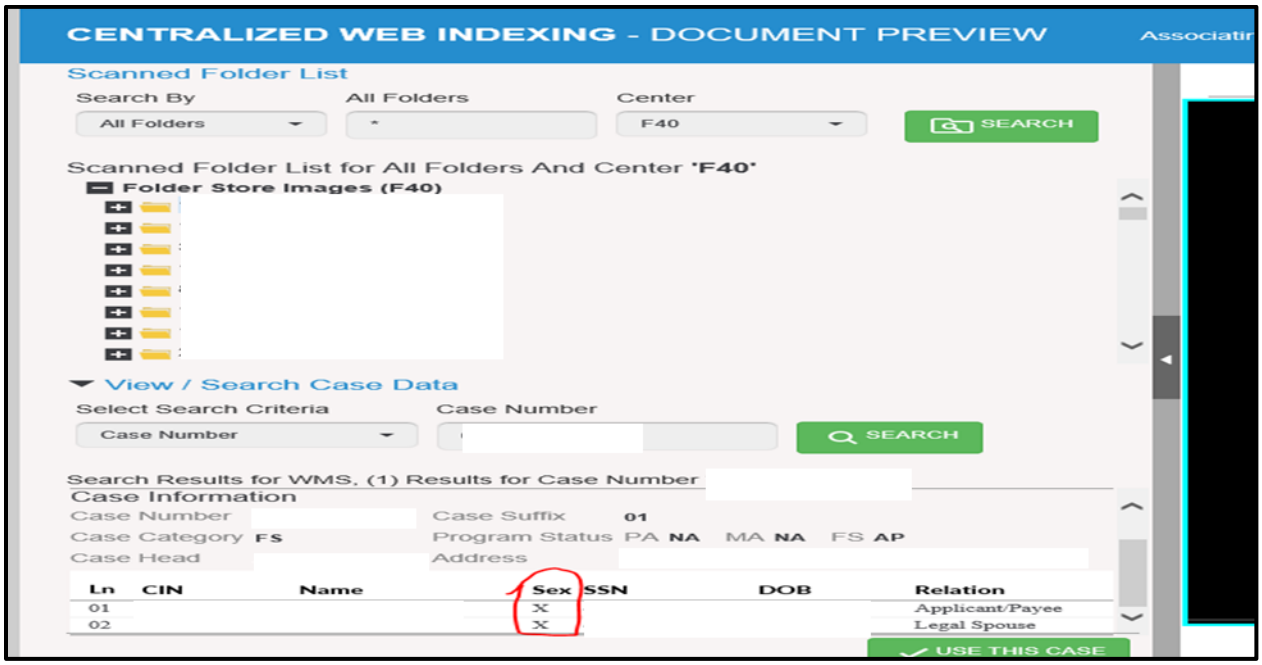

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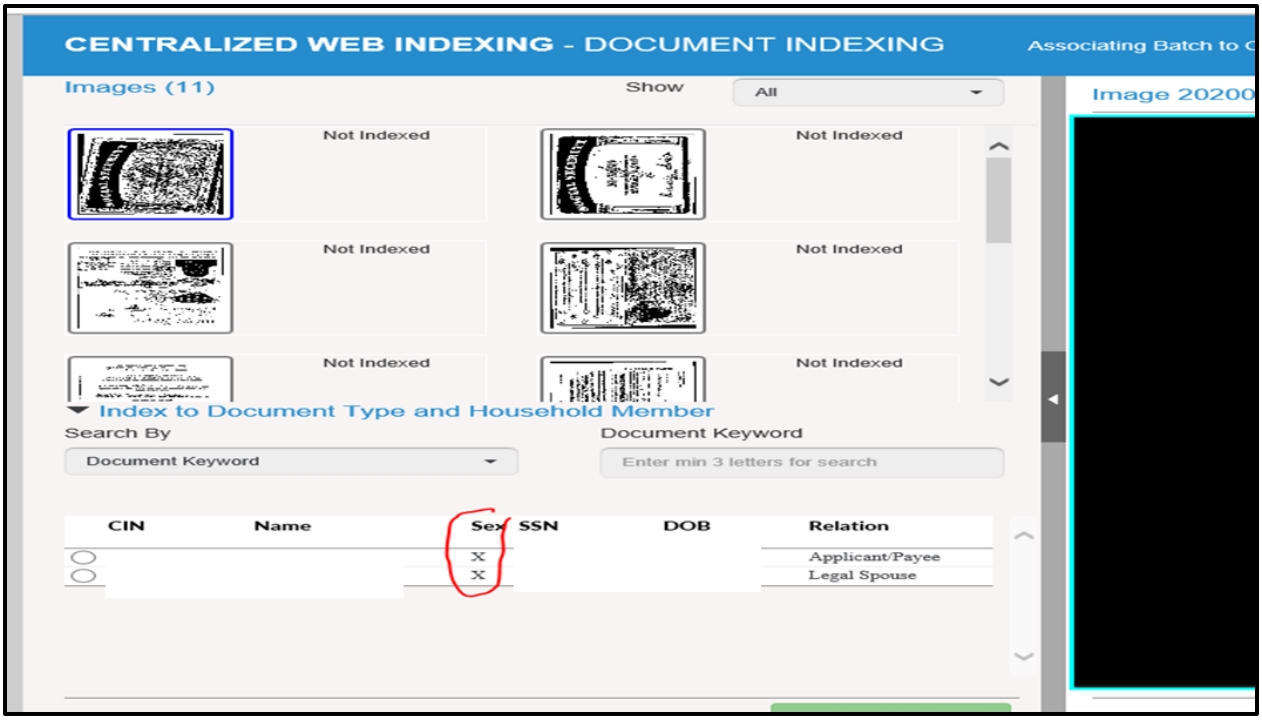
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