



OFFICE OF POLICY, PROCEDURES, AND TRAINING

POLICY BULLETIN # 23-37-ELI

2022-2023 HEAP COOLING ASSISTANCE COMPONENT REVISED CLOSING DATE

Date: July 12, 2023	Subtopic(s): HEAP
	<p>The purpose of this policy bulletin is to inform Benefits Access Center, Non-Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) Center, HIV/AIDS Services Administration (HASA), and Home Energy Assistance Program (HEAP) staff that the HEAP Cooling Assistance Component (CAC) benefit is ending on July 14, 2023. This policy bulletin is informational for all other staff.</p> <p>Staff must accept applications for HEAP CAC through the close of business (COB) on July 14, 2023. Mail-in applications that are postmarked on or before July 14, 2023 meet the deadline and must be processed.</p> <p>All applications for HEAP CAC benefits received after the COB on July 14, 2023, must be denied in the HEAP system using code 22 (Your household's HEAP application was received after the program closing date for this HEAP year).</p> <p>All HEAP CAC applications must be processed in accordance with instructions found in GIS 23TA/DC029, 22-LCM-12, and the New York State HEAP Manual.</p> <p><i>Effective July 14, 2023</i></p> <p>References: 22-LCM-12 GIS 23TA/DC029 GIS 23TA/DC050 New York State HEAP Manual</p> <p>Related Items: PD #21-01-ELI</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298