



NYC DEPARTMENT OF HOMELESS SERVICES POLICE

OPERATIONS MEMO

MEMO #: 17-004

DATE: 07-12-2017

EFFECTIVE DATE: **Immediately**

Purpose: Exterior patrols at DHSPD assigned locations and increased patrol during **CODE RED**

Directive: All DHSPD assigned locations will conduct hourly perimeter patrols of their facilities. Perimeter patrols of facilities should be limited to sidewalks connected to the facility concerned. Patrol Officers encountering clients loitering or establishing encampments off shelter property (i.e. across the street) will contact shelter staff to engage the clients with DHSPD present. Officers shall document all patrols, including all observations and notifications, in their memo books.

The following facilities have been identified as requiring in-front of posts to be established during the day and evening hours (0800 x 2300):

- 1) PATH
- 2) Charles Gay facilities (Patrol Vehicle)
- 3) Auburn
- 4) Franklin
- 5) Help Women Center

The following facilities have been identified as requiring in-front of posts to be established 24/7:

- 1) 30th Street Men's Shelter
- 2) Bedford Atlantic

CODE RED:

DHS Code Red is called when the National Weather Service (NWS) issues a Heat Advisory for New York City. It is important to note that, as per DHS policy, during code red events, there is a temporary suspension of discharging ineligible families with children and adult families.

During the Code Red activation period, exterior patrols will be conducted every half hour. There will also be an increased monitoring of CCTV around the perimeter of the facility.

This order shall be distributed to the officers and updated in the site location post orders.