



**Department of
Social Services**

Human Resources Administration
Department of Homeless Services

Office of
Program Accountability

INVESTIGATION, REVENUE AND ENFORCEMENT ADMINISTRATION

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Form Instructions: BFI-130b Employer Wage Verification 2nd Request

Audience

BFI Investigative Staff

Background

The [BFI-130](#) Employment Wage Verification form is sent to employers to verify wages and medical coverage information for recipients of Cash Assistance (CA), Supplemental Nutrition Assistance Program (SNAP) and Medicaid Assistance (MA), for legally responsible persons. Some employers do not respond to the BFI-130 request form.

Process

When employers fail to respond to the first BFI-130 request form, Investigators are to send a second BFI 130 request form and **must** include the new [BFI-130b](#) Employer Wage Verification 2nd Request.

The new BFI-130b reiterates New York State Social Services Law §143, requiring employers to cooperate with the Department of Social Services and that continued failure to comply may result in a subpoena being issued; to obtain the required information.
