
DSS Policy Bulletin #2024-011

Date: July 03, 2024

DISTRIBUTION: ALL STAFF

EXPIRATION OF THE CITYFHEPS TIME LIMITED ZIP CODE-BASED LANDLORD BONUS

Subtopic(s): Rental Assistance

■ AUDIENCE

This procedure is for Department of Social Services (DSS), Department of Homeless Services (DHS), Human Resources Administration (HRA) and Provider staff who submit, review, and process CityFHEPS applications.

■ PURPOSE

The purpose of this policy bulletin is to inform DSS/DHS/HRA and Provider staff that the CityFHEPS Time Limited Zip Code-Based Landlord bonus (“landlord bonus”), which was approved through June 30, 2024, has expired and is not being extended at this time.

■ BACKGROUND

CityFHEPS is a rental assistance supplement administered by DSS to help individuals and families find and keep housing. CityFHEPS is available to eligible individual adults, adult families, and families with children, who reside in DHS and HRA shelters, as well as households in the community at risk of homelessness.

■ REQUIRED ACTION

The CityFHEPS Time Limited Zip Code-Based Landlord Bonus (“landlord bonus”) expired on June 30, 2024, and is not being extended at this time.

The landlord bonus may only continue to be issued under the following conditions:

- A CityFHEPS applicant was issued a shopping letter and linked to unit before June 30, 2024; **and**
- The applicant’s CityFHEPS packet is submitted and approved on or before July 31, 2024.

The landlord bonus must no longer be issued except for the conditions mentioned above.

For information on how to request the landlord bonus in the Current system, please refer to [DSS PB #2024-010](#).

For detailed information on the CityFHEPS program, please refer to [DSS PB #2021-009](#) and [DSS PB #2024-002](#).

Effective Immediately

ATTACHMENT:

DSS-8u (E)

Time Limited Zip-Code Based CityFHEPS Landlord Bonus
(Obsolete)

RELATED ITEMS:

[DSS PB #2021-009](#)

[DSS PB #2024-002](#)

[DSS PB #2024-010](#)

Time Limited Zip-Code Based CityFHEPS Landlord Bonus

HPD has designated certain zip codes in NYC as expanded housing opportunity zip codes. Because rents tend to be higher in these zip codes, CityFHEPS is now offering a landlord bonus of two month's rent to landlords who successfully lease a unit to a CityFHEPS voucher holder.

This bonus will be offered through 6/30/2024.

The bonus can be applied to moves in the following zip codes:

| CityFHEPS Landlord Bonus Zip Codes | |
|------------------------------------|---|
| Brooklyn | 11204, 11209, 11211, 11214, 11215, 11217, 11218, 11219, 11220, 11222, 11223, 11224, 11228, 11229, 11230, 11231, 11232, 11234, 11238 |
| Bronx | 10461, 10462, 10463, 10464, 10465, 10471 |
| Manhattan | 10001, 10003, 10004, 10005, 10006, 10007, 10010, 10011, 10012, 10013, 10014, 10016, 10017, 10018, 10019, 10020, 10021, 10022, 10023, 10024, 10025, 10026, 10028, 10033, 10034, 10036, 10038, 10040, 10044, 10065, 10069, 10075, 10103, 10110, 10111, 10112, 10115, 10119, 10128, 10152, 10153, 10154, 10162, 10165, 10167, 10168, 10169, 10170, 10171, 10172, 10173, 10174, 10177, 10199, 10271, 10278, 10279, 10280, 10282 |
| Queens | 11004, 11005, 11103, 11104, 11105, 11109, 11351, 11354, 11355, 11356, 11357, 11358, 11359, 11360, 11361, 11362, 11363, 11364, 11365, 11366, 11367, 11373, 11374, 11375, 11377, 11378, 11379, 11411, 11412, 11413, 11414, 11415, 11422, 11425, 11426, 11427, 11432, 11694, 11697 |
| Staten Island | 10304, 10305, 10306, 10307, 10308, 10309, 10312, 10314 |