



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #09-59-OPE

FOOD STAMP SEPARATE DETERMINATION TRANSMITTAL (W-203AA) FORM

Date: May 26, 2009	Subtopic(s): Forms
<p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform Job Center and Non Cash Assistance Food Stamp (NCA FS) Center staff that the Separate Food Stamp Determination Transmittal (W-203AA) form has been revised.</p> <p>The W-203AA form is being revised as follows:</p> <ul style="list-style-type: none"> • Reformatted with new logo. • References of PA and NPA have been changed to CA and NCA. • Listing of forms and applicant/participant information at the bottom of the form have been removed because the Paperless Office System (POS) provides this information. <p>Job Center Directors and NCA FS Managers must ensure that all previous versions of the W-203AA form are removed from circulation and recycled.</p> <p>A sample of the revised form is attached.</p> <p><i>Effective Immediately</i></p> <p>Related Item:</p> <p>Food Stamp Separate Determination Manual</p> <p>Attachment:</p> <p>W-203AA Food Stamp Separate Determination Transmittal (Rev. 5/26/09)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center*

Food Stamp Separate Determination Transmittal

To: Non Cash Assistance Food Stamp Center _____

From: Job Center _____

Subject: Separate Food Stamp Determination Cases Transferred from Job Center to NCA FS Center

CA Case Name	Case Number	NCA FS Case Number
SAMPLE		

Attached are NCA FS case records for households processed for a Food Stamp separate determination.

Preparer's Name

Date Prepared