

FAMILY INDEPENDENCE ADMINISTRATION

Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner Policy, Procedures, and Training

Lisa C. Fitzpatrick, Assistant Deputy Commissioner Office of Procedures

POLICY BULLETIN #09-03-OPE

SOCIAL SECURITY BENEFITS PROJECT

Date:	Subtopic(s):			
January 15, 2009	Eligibility			
☐ This procedure can now be accessed on the FIAweb.	The purpose of this policy bulletin is to inform staff that effective February 2009, the SENIORWORKS Center (#84) is implementicitywide project to call-in individuals on Cash Assistance (CA) where 62 years of age or older who have not filed an application for Social Security benefits. Participants who are homebound will be exempt from this call-in project.	ho r		
	A new Appointment Notice (EXP-85C) has been created for this project and will be sent out by Management Information System (MIS). The notice informs participants that the reason for the call-in appointment is to discuss Social Security benefits. This is a mandatory eligibility appointment and participants who fail to repor (FTR) to the appointment without good cause are subject to a full case closing.			
	If the participant calls or reports to the Job Center with questions regarding this appointment notice, he/she should be instructed to the telephone number provided in the notice.			
	A sample of the form is attached.			
	Effective Immediately			
	Attachments:			
■ Please use Print on	EXP-85C Appointment Notice			
Demand to obtain copies of forms.	EXP-85C (S) Appointment notice (Spanish)			

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or send an e-mail to FIA Call Center



Date:

	Case Number:
	Case Name:
	Center:
	Caseload:
	Action Code:
	Appointment Notice
Our records reflect that you a	re 62 years of age or older, and that you have not filed for Social Security Benefits.
organizations, and other entit services to which they may be We are requesting that you co	ome to SENIORWORKS to discuss Social Security, and other benefits/services that self-sufficient and improve the quality of your life.
Appointment Date:	Time: Telephone:
Address: _	
- City: _ Travel Directions: 「	State: Zip:
rraver Directions.	

Please bring copies of any correspondence that would assist us to better understand your issues, so that we can help you overcome any barriers you may have that are preventing you from obtaining a better quality of life. If you have applied for Social Security benefits, please bring proof that you have done so. If you are working, please bring copies of your latest pay stubs.

This is a mandatory eligibility appointment. If you have any questions or are unable to keep this appointment, please contact us at (212) 835-7520 prior to your appointment date.

FAILURE TO REPORT MAY RESULT IN A REDUCTION OR LOSS OF YOUR CASH ASSISTANCE BENEFITS.



Fecha del Aviso:	
Número de Caso:	
Nombre de Caso:	
Centro:	
Código de Acción	

Aviso de Cita

Según nuestros archivos, usted tiene 63 años de edad o más, y no ha solicitado Beneficios de Seguro Social.

El Centro de SENIORWORKS trabaja con la Administración de Seguro Social, organizaciones comunitarias y otras entidades para asistir a esos neoyorquinos mayores de edad que reciben asistencia en efectivo a obtener beneficios y servicios a los cuales pueden tener derecho.

	S para platic <mark>ar q</mark> obr o el Seguro Social y ptros benefic <mark>ios/</mark> s	scrvicios q ue
pueden ayudarle lograr a la autosuficier cia	y mejorar la calidad de su vida.	
Su cita esta plogramada para: Fecha de la Cita:	Hora Teléfono:	
Dirección:		
Cividad:	Estado: Código Postal:	
Indicaciones de Viaje:		

Favor de traer copias de cualquier correspondencia que nos pueda ayudar a comprender mejor su situación. Para que podamos ayudarle a superar esos obstáculos que le estén impidiendo obtener una vida mejor. Si usted solicitó beneficios de Seguro Social, favor de traer prueba de que usted ya solicitó. Si usted está trabajando, favor de traer copias de sus más recientes talones de paga.

Esta cita de elegibilidad es obligatoria. Si tiene cualquier pregunta o si no puede cumplir esta cita, favor de llamar al (212) 835-7520 antes de la fecha de su cita.

EL NO PRESENTARSE COMO DEBIDO PUEDE RESULTAR EN UNA REDUCCIÓN O PÉRDIDA DE SUS BENEFICIOS DE ASISTENCIA EN EFECTIVO.