



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #08-159-OPE

FOOD STAMP OUTREACH MAILER TO SCHOOL MEALS PROGRAM APPLICANTS

| Date: December 18, 2008 | Subtopic(s): Mailer |
|---|--|
| <p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p> | <p>The purpose of this policy bulletin is to inform all Non Cash Assistance Food Stamp (NCA FS) Center staff that the notice entitled It is Easier Than Ever to Apply for Food Stamps (EXP-85A) and the Food Stamp Income Guidelines (W-138Q) form will be sent to individuals who recently applied for the School Meals program.</p> <p>As part of a continuing outreach program to increase the number of New Yorkers enrolled in the Food Stamp program, recent School Meals program applicants will be encouraged to apply for Food Stamp benefits.</p> <p>The EXP-85A notice and form W-138Q will be mailed by Management Information Systems to recent applicants of the School Meals program. The EXP-85A notice informs recent School Meals program applicants that they may be eligible for Food Stamp benefits.</p> <p>Samples of the forms are attached</p> <p><i>Effective Immediately</i></p> <p>Attachments:</p> <p>EXP-85A It is Easier Than Ever to Apply for Food Stamps W-138Q Food Stamp Income Guidelines (Rev. 12/18/08) W-138Q (S) Food Stamp Income Guidelines (Spanish) (Rev. 12/18/08)</p> |

HAVE QUESTIONS ABOUT THIS PROCEDURE?
 Call 718-557-1313 then press 3 at the prompt followed by 1 or
 send an e-mail to *FIA Call Center*

It is Easier Than Ever to Apply for Food Stamps

You recently applied for the School Meals program and may be eligible for Food Stamp Benefits. Enclosed is a form that lists information on Food Stamp eligibility and how to file a Food Stamp application. The form also includes the address and hours of operation for the Food Stamp Centers in all five boroughs of New York City. If you wish to receive an application by mail, please call **311**.

Please note that if you have a hardship that prevents you from coming to a Food Stamp Center (elderly or disabled, job-related or child care/travel problems), once we receive your signed application, arrangements can be made to conduct the eligibility interview by phone.

果您沒辦法閱讀這封信，但是想知道有關糧食券的更多資訊的話，請致電**311**。

Si w pa kapab li lèt sa a, men w ta renmen gen plis enfòmasyon sou Koupon pou Achte Manje, tanpri rele nan **311**.

Если Вы не можете прочитать это письмо, но хотели бы получить дополнительную информацию о продуктовых талонах, позвоните по телефону **311**.

إذا لا تستطيع قراءة هذه الرسالة ولكنك ترغب في معرفة المزيد عن برنامج الكوبونات الغذائية فيرجى الاتصال بالرقم **311**.

귀하가 이 편지를 읽을 수 없지만 푸드 스탬프에 대해서 더 자세히 알고 싶으면 311번으로전화하십시오.

Solicitar Cupones para Alimentos Ahora es Más Fácil que Nunca

Recientemente usted presentó solicitud al programa de comidas escolares y puede ser elegible para Beneficios de Cupones para Alimentos. Adjunto se encuentra un formulario que lista información sobre elegibilidad de Cupones para Alimentos y como presentar una solicitud de Cupones para Alimentos. El formulario también incluye la dirección y las horas de operación de todos los Centros de Cupones para Alimentos en los cinco condados de la Ciudad de Nueva York. Si usted desea recibir una solicitud por correo, favor de llamar al **311**.

Por favor tenga presente que si usted está pasando dificultades que le impiden venir al Centro de Cupones para Alimentos (problemas relacionado con la vejez, incapacidad, trabajo, cuidado infantil, transporte), una vez recibamos su solicitud firmada, se podrán hacer arreglos para realizar la entrevista de elegibilidad por teléfono.

果您沒辦法閱讀這封信，但是想知道有關糧食券的更多資訊的話，請致電311。

Si w pa kapab li lèt sa a, men w ta renmen gen plis enfòmasyon sou Koupon pou Achte Manje, tanpri rele nan 311.

Если Вы не можете прочитать это письмо, но хотели бы получить дополнительную информацию о продуктовых талонах, позвоните по телефону 311.

إذا لا تستطيع قراءة هذه الرسالة ولكنك ترغب في معرفة المزيد عن برنامج الكوبونات الغذائية فيرجى الاتصال بالرقم 311.

귀하가 이 편지를 읽을 수 없지만 푸드 스탬프에 대해서 더 자세히 알고 싶으면 311번으로 전화하십시오.

Food Stamp Income Guidelines

- Food Stamps provide your family with assistance when buying food. They are used in place of cash to buy food at grocery stores or supermarkets.
- You don't have to be out of work to apply for Food Stamps. You can be employed and still be eligible for Food Stamps.
- You can own your own home and car and still be eligible for Food Stamps.
- If you are eligible, you will receive Food Stamp assistance within 30 days. Certain households with little income or savings, or with high shelter costs, can receive Food Stamp benefits within five days.

| Family Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each additional member |
|-------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Maximum Gross Monthly Income | \$1,127 | \$1,517 | \$1,907 | \$2,297 | \$2,687 | \$3,077 | \$3,467 | \$3,857 | + \$390 |

- These new income limits became effective October 1, 2008.
- The Maximum Gross Monthly Income limits do not apply to Food Stamp households with an elderly or disabled individual, or if everyone in your household receives SSI, TANF, or SNA, you do not need to meet any income limit.

To file a Food Stamp application with the Center nearest you, you may appear in person any time between the hours of 8:30 AM and 5:00 PM, Monday through Friday. Applications can be filed in person at any Food Stamp Center, or through an authorized representative. You may also mail or fax your application. To request an application and instructions on the documentation requirements and information about where to mail or fax the completed application, call Infoline at (877) 472-8411.

| New York City Food Stamp Centers The following Food Stamp Centers are open from 8:30 AM to 5:00 PM Monday through Friday (except legal holidays) | | | | Extended Hours Centers The following Centers have extended hours (except legal holidays). | |
|--|---|---|--|---|---|
| Manhattan | East End – F02 2322 Third Avenue 3rd Floor New York, NY 10035 | Washington Heights – F13 4055 10th Avenue Lower Level New York, NY 10034 | St. Nicholas – F14 132 West 125th Street 3rd Floor New York, NY 10027 | Waverly – F19 12 West 14th Street 4th Floor New York, NY 10011 | Monday, Wednesday, Thursday, Friday: 8:30 AM to 6:00 PM. Saturday: 9:00 AM to 5:00 PM. Tuesday: 8:30 AM to 7:00 PM. |
| Brooklyn | F15 (SSI only) 253 Schermerhorn Street 1st Floor Brooklyn, NY 11201 | Ft. Greene – F20 275 Bergen Street 1st Floor Brooklyn, NY 11217 | Williamsburg – F21 30 Thornton Street 4th Floor Brooklyn, NY 11206 | Boro Hall – F23 45 Hoyt Street 6th Floor Brooklyn, NY 11201 | |
| | North Brooklyn – F26 500 Dekalb Avenue 5th Floor Brooklyn, NY 11205 | New Utrecht – F27 6740 4th Avenue 1st Floor Brooklyn, NY 11220 | Brighton – F28 2865 West 8th Street 1st Floor Brooklyn, NY 11224 | | |
| | F61* (Residential Facilities Only) 253 Schermerhorn Street 3rd Floor Brooklyn, NY 11201 | | | | |
| Bronx | Rider – F38 305 Rider Avenue, 2nd Floor Bronx, NY 10451 | Melrose – F40 260 East 161st Street 4th Floor Bronx, NY 10451 | Crotona – F46 1910 Monterey Avenue 5th Floor Bronx, NY 10457 | Fordham – F44 2551 Bainbridge Avenue 2nd Floor Bronx, NY 10458 | Monday, Tuesday, Thursday, Friday: 8:30 AM to 6:00 PM. Saturday: 9:00 AM to 5 PM. Wednesday: 8:30 AM to 7:00 PM. |
| Queens | Queens – F53 32-20 Northern Boulevard, 2nd Floor Long Island City, NY 11101 | Rockaway – F79 219 Beach 59th Street 1st Floor Rockaway, NY 11692 | | Jamaica – F54 165-08 88th Avenue 3rd Floor Jamaica, NY 11432 | Monday, Tuesday, Wednesday, Friday: 8:30 AM to 6:00 PM. Saturday: 9:00 AM to 5:00 PM. Thursday: 8:30 AM to 7:00 PM. |
| Staten Island | | | | Richmond – F99 201 Bay Street 1st Floor Staten Island, NY 10301 | Monday through Thursday: 8:30 AM to 6:00 PM. Saturday: 9:00 AM to 5:00 PM. Friday: 8:30 AM to 7:00 PM. |

*F61 provides services by mail, phone and fax to residents in State-certified residential treatment group homes.

Guía de Ingresos de Cupones para Alimentos

- Los Cupones para Alimentos le proveen a su familia asistencia a la hora de comprar alimentos. Estos cupones para alimentos se utilizan en lugar de dinero en efectivo para comprar en bodegas o supermercados.
- Usted no tiene que estar desempleado para solicitar Cupones para Alimentos. Usted puede estar empleado y aun ser elegible para Cupones para Alimentos.
- Usted puede ser elegible para recibir Cupones para Alimentos aun si es propietario(a) de su casa y automóvil.
- Si usted es elegible, recibirá asistencia de Cupones para Alimentos dentro de 30 días. Ciertos hogares con poco ingreso o ahorros, o con altos costos de alquiler, pueden recibir beneficios de Cupones para Alimentos dentro de cinco días.

| Miembros en la Familia | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Cada Miembro Adicional |
|-------------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Máximo Ingreso Bruto Mensual | \$1,127 | \$1,517 | \$1,907 | \$2,297 | \$2,687 | \$3,077 | \$3,467 | \$3,857 | + \$390 |

- Estos nuevos límites de ingresos entraron en vigencia el 1 de octubre, 2008.
- Los límites del Máximo Ingreso Bruto Mensual no corresponden a hogares de Cupones para Alimentos con personas ancianas o incapacitadas, o si todos en su hogar reciben SSI, TANF, o SNA, usted no tiene que reunir ningún límite de ingreso.

Para presentar una solicitud de Cupones para Alimentos con el Centro más cercano a usted, puede presentarse en persona a cualquier hora de 8:30 AM a 5:00 PM, de lunes a viernes. Las solicitudes se pueden presentar en persona en cualquier Centro de Cupones para Alimentos, o mediante un representante autorizado. Además usted puede enviar por correo o faxear su solicitud. Para pedir una solicitud e instrucciones para los requisitos documentales e información sobre a dónde enviar por correo o faxear la solicitud llenada, llame a la Línea Informativa (Infoline) al (877) 472-8411.

| Centros de Cupones para Alimentos de la Ciudad de Nueva York Los siguientes Centros de Cupones para Alimentos están abiertos de 8:30 AM a 5:00 PM, de lunes a viernes (excepto los días feriados oficiales). | | | | Centros Con Horarios Suplementarios Los siguientes Centros tienen horario suplementario (excepto los días feriados oficiales). | |
|--|---|---|---|--|---|
| Manhattan | East End – F02 2322 Third Avenue 3er Piso New York, NY 10035 | Washington Heights – F13 4055 10th Avenue Planta Baja New York, NY 10034 | St. Nicholas – F14 132 West 125th Street 3er Piso New York, NY 10027 | Waverly – F19 12 West 14th Street 4to Piso New York, NY 10011 | Lunes, miércoles, jueves, viernes: 8:30 AM a 6:00 PM. Sábado: 9:00 AM a 5:00 PM. Martes: 8:30 AM a 7:00 PM. |
| Brooklyn | F15 (solo SSI) 253 Schermerhorn Street 1er Piso Brooklyn, NY 11201 | Ft. Greene – F20 275 Bergen Street 1er Piso Brooklyn, NY 11217 | Williamsburg – F21 30 Thornton Street 4to Piso Brooklyn, NY 11206 | Boro Hall – F23 45 Hoyt Street 6to Piso Brooklyn, NY 11201 | |
| | North Brooklyn – F26 500 Dekalb Avenue 5to Piso Brooklyn, NY 11205 | New Utrecht – F27 6740 4th Avenue 1er Piso Brooklyn, NY 11220 | Brighton – F28 2865 West 8th Street 1er Piso Brooklyn, NY 11224 | | |
| Bronx | Rider – F38 305 Rider Avenue, 2do Piso Bronx, NY 10451 | Melrose – F40 260 East 161st Street 4to Piso Bronx, NY 10451 | Crotona – F46 1910 Monterey Avenue 5to Piso Bronx, NY 10457 | Fordham – F44 2551 Bainbridge Avenue 2do Piso Bronx, NY 10458 | Lunes, martes, jueves, viernes: 8:30 AM a 6:00 PM. Sábado: 9:00 AM a 5 PM. Miércoles: 8:30 AM a 7:00 PM. |
| Queens | Queens – F53 32-20 Northern Boulevard, 2do Piso Long Island City, NY 11101 | Rockaway – F79 219 Beach 59th Street 1to Piso Rockaway, NY 11692 | | Jamaica – F54 165-08 88th Avenue 3er Piso Jamaica, NY 11432 | Lunes, martes, miércoles, viernes: 8:30 AM a 6:00 PM. Sábado: 9:00 AM a 5:00 PM. Jueves: 8:30 AM a 7:00 PM. |
| Staten Island | | | | Richmond – F99 201 Bay Street 1er Piso Staten Island, NY 10301 | Lunes a jueves: 8:30 AM a 6:00 PM. Sábado: 9:00 AM a 5:00 PM. Viernes: 8:30 AM a 7:00 PM. |

* F61 proporciona servicios por correo, por teléfono y por fax a residentes de hogares de tratamiento en grupo autorizados por el Estado.