



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #07-57-SYS

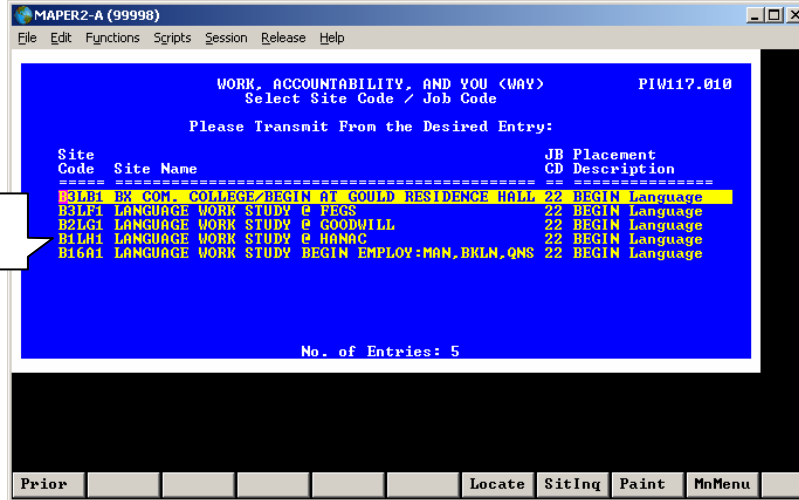
NYCWAY UPDATES – BEGIN EMPLOYMENT GAIN INDEPENDENCE NOW (BEGIN) AND EMPLOYABILITY PLAN (EP) CHANGES

Date: April 27, 2007	Subtopic(s): NYCWAY
<p> This procedure can now be accessed on the FIAweb.</p> <p>BEGIN Direct Assignment Reminder</p> <p>BEGIN Site Selection screen (this example is a BEGIN Language Site Selection screen)</p> <div data-bbox="256 1478 522 1566" style="border: 1px solid black; padding: 5px; display: inline-block;"> Direct Assignment button </div>	<p>NYCWAY is updated on a regular basis to make the system more helpful to users and to update current policy. The purpose of this policy bulletin is to inform staff of the following updates:</p> <ul style="list-style-type: none"> • BEGIN Direct Assignment Reminder • Changes to Outstationed Worker Assignment Capabilities • Work Activity Recommendations Automatically Displayed on Mainframe and Web <p>The Direct Assignment button at the bottom of all BEGIN Site Selection screens is used when the sites offered do not meet the participant's needs.</p> <div data-bbox="479 1199 1235 1671" style="border: 1px solid gray; padding: 5px;"> <pre> MAPER2-A (99998) File Edit Functions Scripts Session Release Help WORK, ACCOUNTABILITY, AND YOU (WAY) PIW100.120 BEGIN LANG Site Selection Case #: 0000100313 Indv #:01 Line #: 03 Case Type: SNMC App Reg #: 0006621523 CIN: UT30503E SSN: 536-77-5475 Last: AIALA First: AVDA M.I.: Program Status: INT01 <INTAKE > / <GENERAL INTAKE APPT SCHEDULED P ----- Boro Site Site Name JB Code Code CD Job Desc Score ----- 3 B3LF1 LANGUAGE WORK STUDY @ PEGS 22 BEGIN Language 124 1 B1LH1 LANGUAGE WORK STUDY @ HANAC 22 BEGIN Language 114 ----- </pre> <p>Prior DirAsg DenInq ActInq WPrInq SitInq Paint MnMenu</p> </div> <p>Once the Direct Assignment button has been selected, the Select Site Code/Job Code screen appears, listing the BEGIN Sites:</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

Select Site Code/Job Code screen

BEGIN sites



Changes to Outstationed Worker Assignment Capabilities

Previously, Outstationed Workers were prevented from making Perfect Opportunity for Individual Skills and Educational Development (POISED) Program assignments but they can now make them via the EP on the Web.

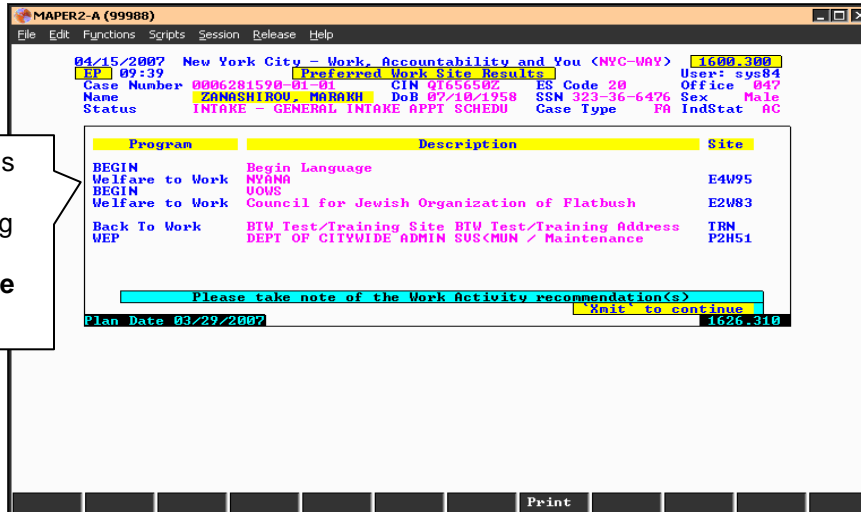
Work Activity Recommendations Automatically Displayed on Mainframe and Web

Previously, to view the work activity recommendations generated by the EP Matrix, Job Center Workers and Outstationed Workers had to select the **Show Recommendations** button on the **Work Activity Schedule(s)** screen in the EP on the mainframe and the Web, respectively.

Now, prior to making an assignment, the following **Preferred Work Site Results** screens (mainframe and Web) will automatically appear, listing the work activity recommendations. The recommendations are based on information entered in the EP and Client Demographics.

Mainframe - Preferred Work Site Results screen

Recommendations should be noted before transmitting to the **Work Activity Schedule** screen



Web – EP Preferred Work Site Recommendations screen

Menu | Action Inquiry | Exit |

Kristin Meyer (orig) (sys84) Months on PA: n/a CEC BTW SITE 1 (Qc1)

EP Work Activity Schedule(s)

Case	Suffix	Line	Appreg	CIN	Name	Dob	SSN
0000258858	01	01	0000771921	RG06838W	YANCHEZ, SAQUELIN	07/06/1969	14-

Case Type	Ind Stat	ES Code	Office	Worker	Household	Primary / Secondary Status
FA	AC	20	067	ISO	04	WORK ACTIVITY WORW1

EP Preferred Work Site Recommendation(s)

Program	Description	Site Code
BEGIN	Begin Work Study	
BEGIN	Begin CUNY Immersion	
Welfare to Work	NPAC-Harlem Cong for Community Improvement	E1W82
Welfare to Work	NPAC-Plus XII (Youth & Family)	W3W83
Welfare to Work	NEO	E1W94
BEGIN	VOWS	
Welfare to Work	ECDO	E1WS2
Welfare to Work	NPAC-Center for Family & Life	E2W81
Welfare to Work	NPAC-Henry Street Settlement	E1W84
Welfare to Work	Wildcat Services Corp.	E1W85
ESP Special Pop	Binding Together, Inc.	E1Z60
Back To Work	BTW Test/Training Site BTW Test/Training Address	TRN
WEP (Special)	Department of the Aging	
WEP (Special)	ACD / Headstart	
WEP (Special)	Dept of Citywide Administrative Services	
WEP (Special)	Department of Sanitation	
WEP (Special)	NYC Economic Development Corporation	

Special

Recommendations

Scrollbar

Take note of the recommendations listed above before scrolling down to make an assignment.

Web – EP Preferred Work Site Recommendations screen after scrolling down to make an assignment

Menu | Action Inquiry | Exit |

Steve Cooper (Scop) Months on PA: 4 FECS BTW SITE 2 (qC2)

EP Work Activity Schedule(s)

Case	Suffix	Line	Appreg	CIN	Name	Dob	SSN	Sex
0004095641	01	01	0000367913	XYE33750J	FERNANDES, THERA	03/01/1987	051-74-5499	F

Case Type	Ind Stat	ES Code	Office	Worker	Household	Primary / Secondary Status
FA	AC	20	063	SYSTEM	02	WORK ACTIVITY WORW1 / CONCURRENT WEP/08 SEARCH

EP Preferred Work Site Recommendation(s)

Program	Description	Site Code
POISED I	ESCODE: 20 EDC Date: Child DOB: 20051208	
BEGIN	Begin Internship	
Welfare to Work	NPAC-Harlem Cong for Community Improvement	E1W82
Welfare to Work	NPAC-Plus XII (Youth & Family)	W3W83
Welfare to Work	NEO	E1W94
BEGIN	VOWS	
Welfare to Work	ECDO	E1WS2
Welfare to Work	NPAC-Center for Family & Life	E2W81
Welfare to Work	NPAC-Henry Street Settlement	E1W84
Welfare to Work	Wildcat Services Corp.	E1W85
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WEP (Special)	Department of the Aging	
WEP (Special)	ACD / Headstart	
WEP (Special)	Dept of Citywide Administrative Services	
WEP (Special)	Department of Sanitation	
WEP (Special)	NYC Economic Development Corporation	

Work Activity	Special Programs	Treatment			
WEP	N/A	Advent	N/A	Alcohol Outpatient	N/A
Special WEP	N/A	Poised	N/A	Drug Free Ambulatory	N/A
BTW (Back To Work)	Open Arg	Refugees	N/A	Homeless Services	N/A
Training	N/A			Alcohol Inpatient	N/A
Wage Subsidy	N/A			Methadone	N/A
Grant Diversion/Packs	N/A			MICA	N/A
Begin	N/A			Residential	N/A

Assignments cannot be made by BTW Vendors
Please click Continue button to review current Assignments and complete EP
[Click to Close ID eligible](#)

Continue Prior Case Note Post 153W

Effective Immediately