



FAMILY INDEPENDENCE ADMINISTRATION

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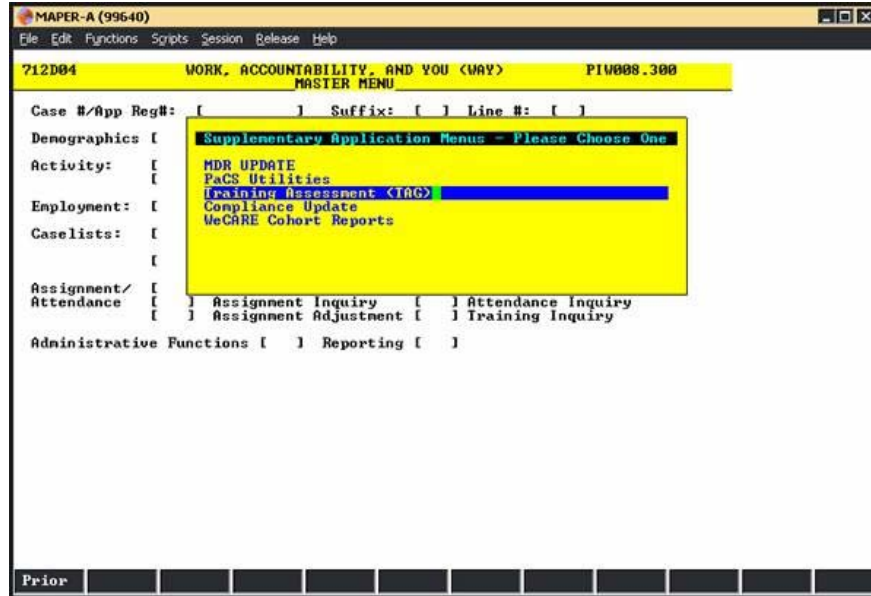
POLICY BULLETIN #07-128-SYS

NYCWAY UPDATES – NEW TRAINING ASSESSMENT GROUP (TAG) ACTION CODES

<p>Date: October 18, 2007</p>	<p>Subtopic(s): NYCWAY</p>
<p> This procedure can now be accessed on the FIAweb.</p> <p>New TAG Action Codes</p>	<p>NYCWAY is updated on a regular basis to make the system more helpful to users and to update current policy. The purpose of this policy bulletin is to inform staff of the following updates made to NYCWAY:</p> <p>The following new action codes have been developed for use by TAG Workers:</p> <ul style="list-style-type: none"> • 13TM (TAG Temporary Training Disapproval) • 13TO (TAG Outcome Reset) • 13TW (TAG Pre-Appointment Walk-In) <p>Action Code 13TM is posted by TAG Workers to temporarily deny a participant's training request when the individual's training start date is more than 30 days in the future. When the training starts the participant must notify the JOS/Worker and the JOS/Worker will refer the participant back to TAG for the training assignment.</p> <p>See the TAG Worker Affirmation screen on the next page for an explanation of how the 13TM gets posted.</p> <ul style="list-style-type: none"> • Click on the SupMenu button at the bottom of the NYCWAY Master Menu and the Supplementary Menu appears

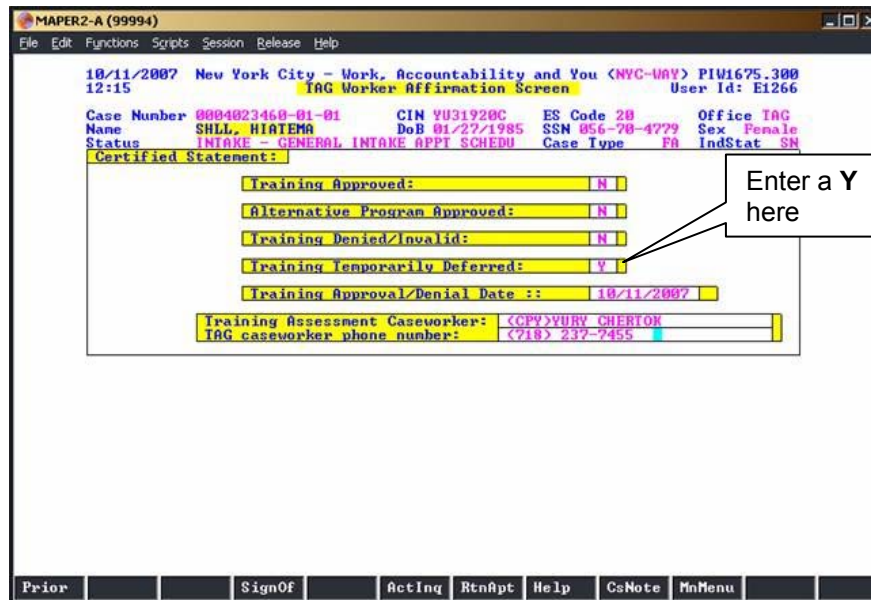
HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center*

Supplementary Menu



- Select the Training Assessment (TAG) option.

TAG Worker Affirmation screen



- The TAG Worker will enter a **Y** in the **Training Temporarily Deferred** field of the **TAG Worker Affirmation** screen and transmit. NYCWAY will then offer to post the **13TM**.

Action Code **13TO** is posted by a designated TAG Worker and it resets the TAG Outcome codes **13TD** (TAG-Training Denied/Invalid Request), **13TM** (TAG Temporary Training Disapproval), **13TP** (TAG Training Approved) and **13TV** (TAG Approved Alternative Program) when posted in error. This allows the TAG Worker to access the TAG subsystem and select a different TAG outcome.

Action Code **13TW** may be posted by all TAG Workers for participants in the following TAG Call-In pools: **13TC** (TAG Call-In Pending Training); **13TB** (TAG Call-In Pool For Reassessment); and **13TK** (Pending TAG Scheduling). This allows the TAG Worker to access the TAG subsystem to enter information on a participant who walks into TAG prior to getting an appointment scheduled from the Call-In pool.

Effective Immediately