



FAMILY INDEPENDENCE ADMINISTRATION

Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner
Policy, Procedures and Training

Lisa C. Fitzpatrick, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #07-11-OPE

JOB FAIR ANNOUNCEMENT

Date: January 25, 2007	Subtopic(s): Mailing
<p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform Job Center staff of a nonmandatory job fair for participants; it is informational for all others.</p> <p>The Job Fair Notice (EXP-83E) was sent to participants announcing a nonmandatory job fair on January 24, 2007 from 5 PM to 9 PM at:</p> <p style="text-align: center;">The Concourse Model Center 1375 Jerome Ave., 2nd Floor Bronx, NY 10452</p> <p>Participants were instructed to contact the vendor at (718) 585-2600 if they had any questions regarding the event.</p> <p>Samples of the notices are attached.</p> <p><i>Effectively Immediately</i></p> <p>Attachments:</p> <p>EXP-83E Job Fair Notice EXP-83E (S) Job Fair Notice (Spanish)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*



B40 MELROSE CENTER
260 EAST 161ST STREET

BRONX NY 10451-

Date: 01/12/2007

Case Number: _____

Case Name: _____

Job Center: 040

Job Fair Notice

CONGRATULATIONS! You have been selected to participate in a Job Fair that will provide you with an excellent opportunity to obtain a job, or if you are already employed, a higher-paying job leading to financial independence and self-sufficiency. See the enclosed flyer.

Many local businesses will be participating in the Job Fair and will be screening candidates for immediate employment opportunities. Employers from various locations throughout the City are also scheduled to participate and will have employment opportunities available for qualified candidates.

Please make sure to bring at least 20 copies of your resume to the Job Fair. **Professional business attire is required.**

The date, time and Job Fair location are as follows:

Job Fair Date: 01/24/2007 Time: 06:30 PM Telephone: (718) 466-3600

Location Name: CONCOURSE JOB FAIR SITE

Address: 1375 JEROME AVENUE 2ND FL

City: BRONX State: NY Zip: 10452-

Travel Directions: _____

TRAIN: 4 TO EAST 170TH STREET/JEROME AVENUE; B, D TO EAST 170TH STREET
BUS: BX11, BX18 TO EAST 170TH STREET/GRAND CONCOURSE

Upon arrival you must report to the registration desk. Please bring this notice with you.

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B40 MELROSE CENTER
260 EAST 161ST STREET

BRONX

NY 10451-



The CITY of NEW YORK
Human Resources Administration
Family Independence Administration

Fecha: 01/12/2007

Número del Caso: _____

Nombre del Caso: _____

Centro de Trabajo: 040

Aviso de Feria de Trabajo

¡FELICITACIONES! Usted ha sido seleccionado para participar en una Feria de Trabajo que le brindará una excelente oportunidad para obtener un trabajo, o si ya tiene empleo, un trabajo con sueldo más alto que le ayude a alcanzar la independencia económica y la autosuficiencia. Vea el volante adjunto.

Muchos negocios locales participarán en la Feria de Trabajo y entrevistarán a candidatos para oportunidades de empleo inmediatas. Empleadores de diferentes áreas de la Ciudad también están programados para participar y tendrán oportunidades de empleo para candidatos calificados.

Por favor asegúrese de traer por lo menos 20 copias de su currículum (resumé) a la Feria de Trabajo. **Vestimenta profesional es obligatoria.**

La fecha, hora y el lugar de la Feria de Trabajo aparecen a continuación:

Fecha de la Feria de Trabajo: 01/24/2007 Hora: 06:30 PM Teléfono: (718) 466-3600

Nombre del Local: CONCOURSE JOB FAIR SITE

Dirección: 1375 JEROME AVENUE 2ND FL

Ciudad: BRONX Estado: NY Código Postal: 10452-

Indicaciones de Viaje:

TREN: 4 HASTA 170TH STREET/JEROME AVENUE; B, D HASTA EAST 170TH STREET
AUTOBUS: BX11, BX18 HASTA EAST 170TH ST/GRAND CONCOURSE

Cuando llegue a la feria tiene que presentarse a la mesa de registraci3n. Favor de traer esta carta consigo.