



FAMILY INDEPENDENCE ADMINISTRATION

Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner
Policy, Procedures and Training

Lisa C. Fitzpatrick, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #07-05-OPE

(This Policy Bulletin replaces Policy Bulletin #06-02-OPE)

NOTICE TO EMPLOYED INDIVIDUALS REGARDING THE NEW YORK STATE MINIMUM WAGE (EXP-78T)

Date: January 5, 2007	Subtopic(s): Mailing
<p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform Job Center staff about a mailing by Management Information Systems (MIS) to inform all employed public assistance (PA) participants of the increase in the New York State minimum wage to \$7.15 per hour as of January 1, 2007.</p> <p>The Notice to Employed Individuals Regarding the New York State Minimum Wage (EXP-78T) reminds PA participants of their responsibility to inform the Agency of any change in income within 10 days of receipt of the income and has been updated to indicate the new minimum wage rate for 2007.</p> <p>Staff must initiate a new automated Job Notice (FIA-3A) whenever a participant reports new or a change in employment income.</p> <p>A sample of the form is attached.</p> <p><i>Effective Immediately</i></p> <p>Attachments:</p> <p>EXP-78T Notice to Employed Individuals Regarding the New York State Minimum Wage (Rev. 1/5/07)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*



Notice to Employed Individuals Regarding the New York State Minimum Wage

The New York State Legislature increased the minimum wage rate from \$6.75 per hour to \$7.15 per hour as of January 1, 2007. As a result, you may receive an increase in pay if your current rate of pay is at or below \$6.75 per hour.

We wish you continued success in your employment and remind you that you can contact your employment vendor or Job Center to find out about programs available to help you improve your skills.

Finally, we want to remind you that as a condition of continued eligibility for public assistance, you must report any change in income within ten (10) days of receipt of the income. If this increase in the minimum wage results in an increase in pay for you or any member of your household, you must report it to your Job Center within ten (10) days.

(Vea al dorso)



Aviso a las Personas Empleadas Respecto al Salario Mínimo del Estado de Nueva York

La Asamblea Legislativa del Estado de Nueva York ha aumentado el salario mínimo de \$6.75 por hora a \$7.15 por hora a partir del 1ro de Enero del 2007. Por lo tanto, si su salario actual es de \$6.75 o menos por hora, puede que usted reciba un aumento de sueldo.

Deseamos que usted siga triunfando en su empleo y le recordamos que puede comunicarse con su contratista de empleo o su Centro de Trabajo (Job Center) para averiguar sobre programas disponibles que le pueden ayudar a mejorar sus habilidades.

Por último, le recordamos que como requisito de elegibilidad continua para asistencia pública, usted tiene que reportar cualquier cambio en sus ingresos dentro de diez (10) días de dicho cambio. Si este aumento del salario mínimo resulta en un aumento de su salario o el de algún miembro de su hogar, usted tiene que reportarlo a su Centro de Trabajo dentro de diez (10) días.

(See other side)