



FAMILY INDEPENDENCE ADMINISTRATION


Matthew Brune, Executive Deputy Commissioner

James K. Whelan, Deputy Commissioner
Policy, Procedures, and Training

Stephen Fisher, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #14-70-OPE

OBSOLETION OF FORMS: EXP-75P, EXP-80B, W-273M, W-575AA, W-700J (Insert), EXP-85XX, EXP-86D, FLY-85A, M-322e, W-116DD, W-393B, W-502F and W-680NN

Date: June 27, 2014	Subtopic(s): Forms
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform all staff that the following forms are now obsolete because they are either outdated and/or are no longer in use:</p> <p><u>Child Care forms</u></p> <p>EXP-75P Termination Notice of Child Ineligibility for Child Care EXP-80B Provider Information Change Request W-273M Safe Child Care Desk Guide W-575AA All About the Human Resources Administration (HRA) Child Care W-575AA (S) All About the Human Resources Administration (HRA) Child Care (Spanish) W-700J (Insert) Notice to Parents about Plans for School Holidays and Vacation Days W-700J (Insert) (S) Notice to Parents about Plans for School Holidays and Vacation Days (Spanish)</p> <p><u>Employment forms</u></p> <p>EXP-85XX Request for Proof of Bonus Payment Eligibility EXP-85XX (S) Request for Proof of Bonus Payment Eligibility (Spanish) EXP-86D Notice of Decision on HRA Bonus Payment EXP-86D (S) Notice of Decision on HRA Bonus Payment (Spanish) FLY-85A HRA Bonus Payment Overview FLY-85A (S) HRA Bonus Payment Overview (Spanish) M-322e Recipients Exempt from Employment for Domestic Violence Reasons W-116DD Advantage Program Income (Earned/Unearned) Eligibility Verification</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?

Call 718-557-1313 then press 3 at the prompt followed by 1 or send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

- W-116DD (S)** Advantage Program Income (Earned/Unearned) Eligibility Verification (Spanish)
- W-393B** Client Treatment Program Information
- W-502F** Elevate America Computer Training Voucher Request
- W-680NN** Job Opportunity/Wage Subsidy Program Vendor Excusal Letter

Center Directors must ensure that all versions of the above forms and their multilingual equivalents are removed from circulation and recycled.

Effective Immediately