




FAMILY INDEPENDENCE ADMINISTRATION

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Office of Procedures

POLICY BULLETIN #14-118-OPE

TRANSFER OF OWNERSHIP OF FAMILY INDEPENDENCE ADMINISTRATION (FIA) W-907 SERIES OF FORMS TO OFFICE OF QUALITY ASSURANCE AND FISCAL INTEGRITY (OQAFI)

Date: October 14, 2014	Subtopic(s): Forms
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform all staff that ownership of the following forms used by the Office of Eligibility Monitoring (OEM) are being transferred to the Office of Quality Assurance and Fiscal Integrity (OQAFI) since they are no longer under the control of the Family Independence Administration (FIA):</p> <ul style="list-style-type: none"> • Letter to Landlord (W-907HH) • Notice of Rescheduled Home Visit (W-907MM) • Notice of Rescheduled Home Visit (Spanish) (W-907MM [S]) • Notice of Appointment for Home/Center Visit (W-907RR) • Work Book for QC Review (W-907SS) <p>All requests for revisions of the above forms must be forwarded to and implemented by OQAFI.</p> <p><i>Effective Immediately</i></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298