
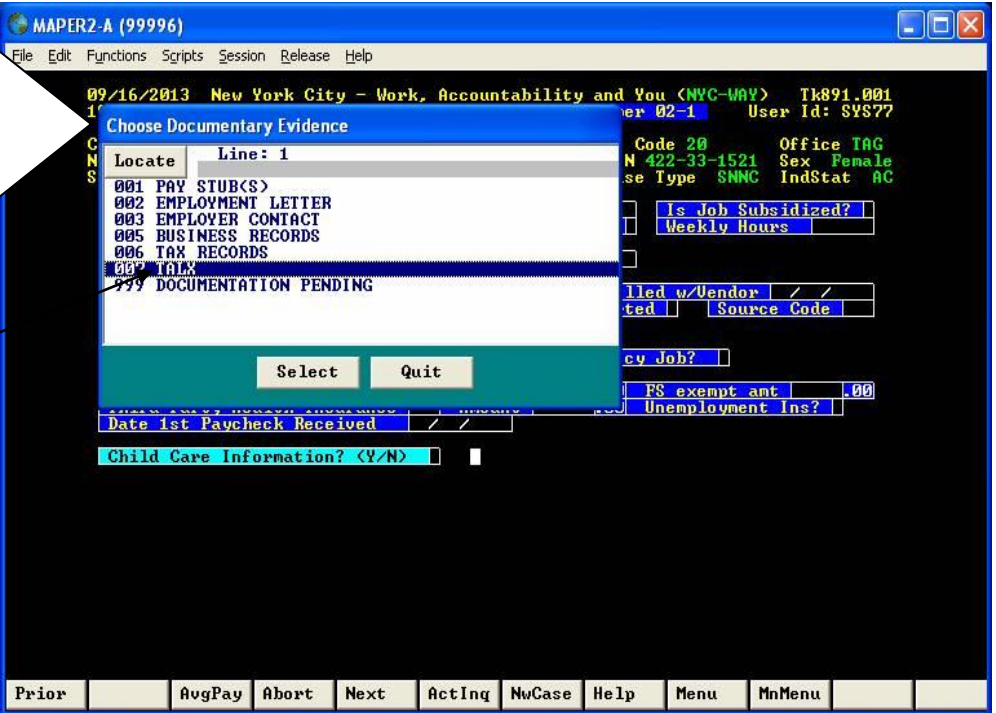


James K. Whelan, Deputy Commissioner
 Policy, Procedures, and Training

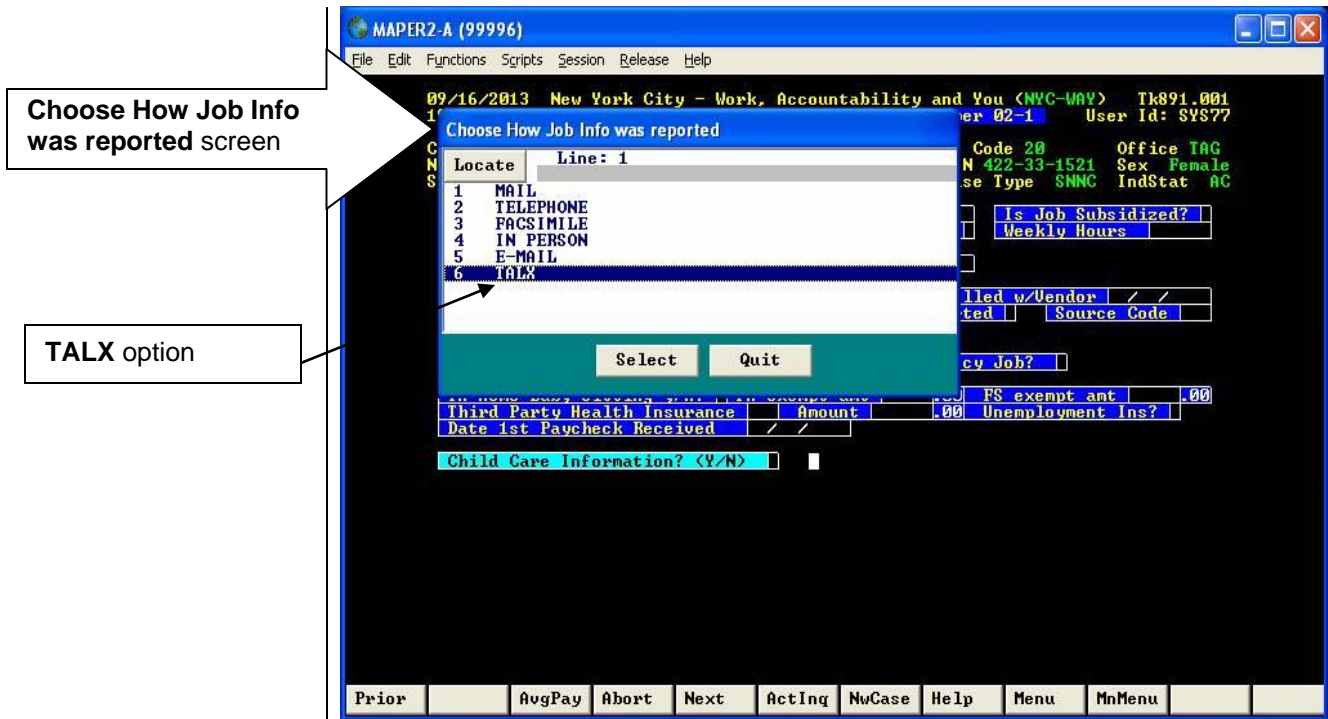
Stephen Fisher, Assistant Deputy Commissioner
 Office of Procedures

POLICY BULLETIN #13-84-SYS

TALX-VERIFIED EMPLOYMENT

<p>Date: September 30, 2013</p>	<p>Subtopic(s): Employment</p>
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform Job Center Staff that all employment information obtained through TALX/The Work Number Service (TALX), must be recorded utilizing the New York City Work, Accountability and You (NYCWAY) FIA3A Budgeting Process.</p> <p>A “TALX” option has been added to dropdown menus in the “Choose Documentary Evidence” and “Choose How Job Info was reported” screens in the FIA3A which is located in the MAPPER subsystem of NYCWAY. This option should be selected when earned income has been verified through TALX.</p> 

HAVE QUESTIONS ABOUT THIS PROCEDURE?
 Call 718-557-1313 then press 3 at the prompt followed by 1 or
 send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298



Verification of employment obtained through TALX must be scanned and indexed into the electronic case record.

Effective Immediately

Related Item:

[PD #11-11-EMP](#) TALX/The Work Number Service