FAMILY INDEPENDENCE ADMINISTRATION
Matthew Brune, Executive Deputy Commissioner

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Policy, Procedures, and Training   Office of Procedures

POLICY BULLETIN #13-104-ELI

EMPLOYMENT AUTHORIZATION DOCUMENT (EAD) (I-766)

Date:	Subtopic(s):
December 3, 2013	Eligibility

⌨ This procedure can now be accessed on the FIAweb.

The purpose of this Policy Bulletin is to inform Cash Assistance (CA) and Non-Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) staff about updated code usages on the Employment Authorization Document (EAD) (**I-766**).

The **I-766**, which is issued by the United States Citizenship and Immigration Services (USCIS) agency, provides evidence that an immigrant is authorized to be employed in the United States by a United States employer.

Formerly, an alpha numeric code beginning with a lower case letter (e.g., a1, b2, c3, etc.) was used on the **I-766** to indicate an individual's immigration status.

Note: Staff may still see older cards with the lower case alpha numeric.

USCIS now designates an individual's immigration status on the **I-766** through the use of three position alpha numeric codes beginning with capital letters A, B, or C (e.g., A05, B03, C09, etc.).

New alpha numeric code with **Capital letters**

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: *(917) 639-0298*

Distribution: X

If a worker sees a code on the **I-766** which is not listed on the Alien Eligibility Desk Aid (**LDSS-4579**) or PRUCOL Eligibility Desk Aid (**W-205JJ**) he/she should contact the Human Resources Administration (HRA) Office of Refugee and Immigrant Affairs (ORIA) at 212-331-4550 or by email at dworetzkyj@hra.nyc.gov for a clearance.

Effective Immediately