



FAMILY INDEPENDENCE ADMINISTRATION

Matthew Brune, Executive Deputy Commissioner

James K. Whelan, Deputy Commissioner
Policy, Procedures, and Training

Stephen Fisher, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #13-02-SYS

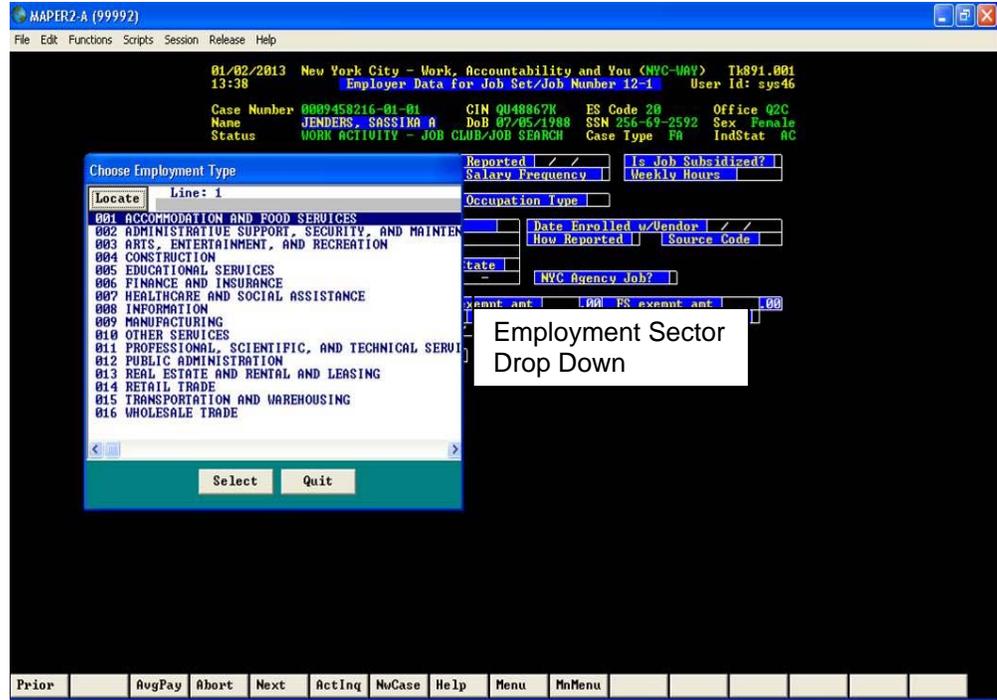
NYCWAY UPDATES – FIA3A

<p>Date: January 7, 2013</p>	<p>Subtopic(s): FIA3A</p>
<p> This procedure can now be accessed on the FIAweb.</p> <p>Employer Data screen with two new fields</p>	<p>This policy bulletin is to inform all Job Center staff and Out Stationed Workers (OSW) of changes made to the FIA3A in the New York City Work, Accountability, and You (NYCWAY) system.</p> <p>Two new fields have been added to the Employer Data screen of the FIA3A, Employment Sector and Occupation type. The screenshot below shows the two new fields.</p> 

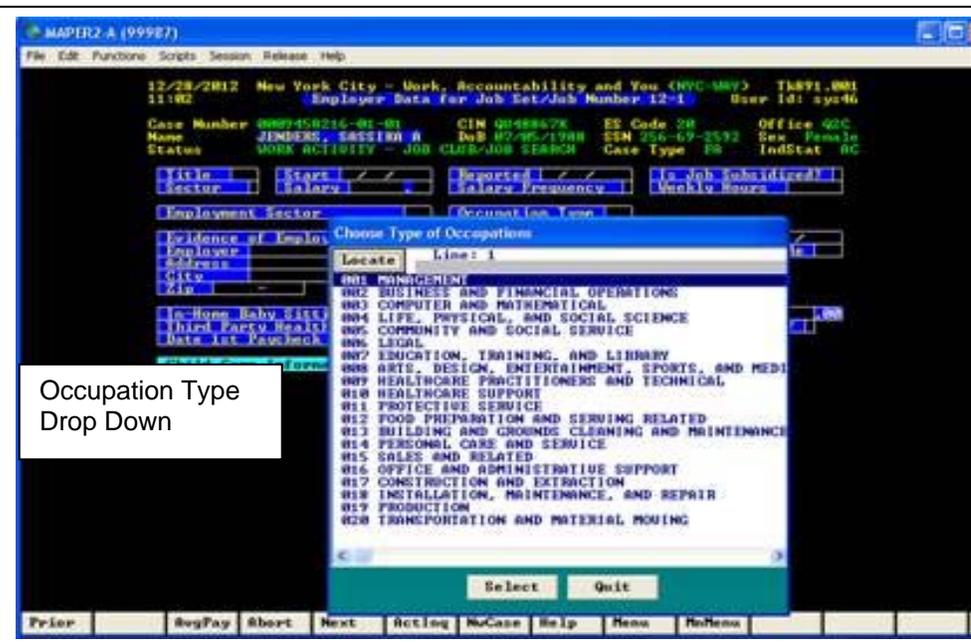
HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

After the user hits the Enter key with the cursor in the proper field a drop down box will open. The user must select the appropriate employment sector and occupation type. Screenshots of both drop down boxes are below.

Employment Sector Drop Down



Occupation Type Drop Down



Effective Immediately