



# FAMILY INDEPENDENCE ADMINISTRATION

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Policy, Procedures, and Training

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Office of Procedures

## POLICY BULLETIN #12-56-ELI

(This Policy Bulletin Replaces PB #12-24-ELI)

### REVISIONS TO HELP IS IN YOUR NEIGHBORHOOD (FLY-86)

<p><b>Date:</b> July 18, 2012</p>	<p><b>Subtopic(s):</b> Forms</p>
<p> This procedure can now be accessed on the FIAweb.</p> <p><b>Note:</b> Beginning August 29, 2012 any reference to the Food Stamp Program shall mean the Supplemental Nutrition Assistance Program (SNAP) and any reference to Food Stamps (FS) shall mean SNAP benefits.</p>	<p>The purpose of Policy Bulletin is to inform all staff in Non Cash Assistance Food Stamp (NCA FS) Centers that the “Help is in Your Neighborhood” (<b>FLY-86</b>) flyer has been revised, as follows:</p> <ul style="list-style-type: none"> <li>• Met Council has been added as a participating Community-Based Organization (CBO) in Brooklyn, Bronx, and Manhattan.</li> <li>• The Food Bank for New York City has been added as a participating CBO in Brooklyn and the Bronx.</li> <li>• Child Development Support Corporation has been added as a CBO site in Brooklyn</li> <li>• Part of the Solution has been added as a CBO site in the Bronx</li> <li>• Yorkville Common Pantry and Cathedral Community Cares have been added as CBO sites in Manhattan, both under the umbrella of the New York City Coalition Against Hunger.</li> <li>• The phone number for WHEDCO has been changed.</li> <li>• The list of zip codes has been revised.</li> <li>• A footnote, denoted by a double asterisk, has been added to advise participants that beginning August 29, 2012, any reference to Food Stamps shall mean Supplemental Nutrition Assistance Program (SNAP) benefits.</li> </ul> <p>The bilingual (English and Spanish) flyer advises the Food Stamp households that they may be able to recertify their Food Stamp case at a CBO in their neighborhood.</p> <p>Management Information Systems (MIS) will mail <b>FLY-86</b> to NCA FS households who are scheduled for recertification and who reside in any of the zip codes listed on <b>FLY-86</b>.</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 3 at the prompt followed by 1 or  
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

A sample of the revised flyer is attached.

*Effective Immediately*

**Attachment:**

☞ Please use Print on Demand to obtain copies of forms.

**FLY-86 (E-S)**      Help Is In Your Neighborhood (Rev. 7/18/12)

# HELP IS IN YOUR NEIGHBORHOOD

It is time for your Food Stamp\*\* Recertification.



## Your Food Stamp\*\* Recertification Package is in the mail!

As an alternative to mailing in your recertification packet, a Community Based Organization (CBO) in your neighborhood can help you recertify for Food Stamps\*\* so that you can continue to receive your benefits. For more information, please call one of your local CBO's listed below.

BROOKLYN											
<b>Good Shepherd Services</b> (718) 965-3313 Ext. 409					<b>or Met Council</b> (212) 453-9715						
11201	11203*	11215	11217	11218*	11225*	11226*	11231	11232*	11236		
<b>Boro Park JCC</b> (718) 972-6600 Ext. 7220					<b>or Met Council</b> (212) 453-9715						
11204*	11218*	11219	11223	11230*							
<b>Center for Family Life of Sunset Park</b> (718) 492-3585					<b>or Met Council</b> (212) 453-9715						
11220*	11232*	11219	11204	11215	11228						
<b>St. John's Bread and Life</b> (718) 574-0058 Ext. 110					<b>or Met Council</b> (212) 453-9715						
11203*	11206*	11207*	11208*	11212	11213	11221	11226*	11233*	11237		
<b>New York City Coalition Against Hunger</b> CBO Site: <b>Child Development Support Corporation</b>					(212) 825-0028 Ext. 213 or 218						
11216	11238	11205									
<b>Food Bank For New York City</b>					(212) 894-8060						
11203*	11225*	11226*									
BRONX											
<b>Bronx Defenders</b> (718) 838-7849					<b>or Met Council</b> (212) 453-9715						
10451*	10453*	10454	10455	10459*	10463*	10470	10473*	10474			
<b>WHEDCO</b> Recertification Innovation Project					(718) 839-1125						
10452*	10456*										
<b>CUCS Crotona Park</b> (347) 833-4900					<b>or Met Council</b> (212) 453-9715						
10452*	10453*	10456*	10459*	10460	10462	10467*	10472	10473	10475		
<b>New York City Coalition Against Hunger</b> CBO Site: <b>POTS - Part of the Solution</b>					(212) 825-0028 Ext. 213 or 218						
10458	10468										
<b>Food Bank For New York City</b>					(212) 894-8060						
10453*	10456*	10457	10463*	10471							
MANHATTAN											
<b>CUCS Central Harlem</b> (212) 749-8900					<b>or Met Council</b> (212) 453-9715						
10016	10024	10026*	10027*	10028	10029*	10032	10035*	10036	10039	10041	10044
<b>New York City Coalition Against Hunger</b> CBO Sites: <b>Yorkville Common Pantry</b> and <b>Cathedral Community Cares</b>					(212) 825-0028 Ext. 213 or 218						
10025	10027	10035									
<b>Food Bank For New York City</b>					(212) 894-8060						
10026	10027	10033									
QUEENS											
<b>Food Bank For New York City</b>					(212) 894-8060						
11368	11372	11373	11418								

\*Represents zip codes covered.

\*\* As of August 29, 2012, any reference to the Food Stamp Program in this notice shall mean the Supplemental Nutrition Assistance Program (SNAP), and any reference to Food Stamps shall mean SNAP benefits.

# HAY AYUDA EN SU VECINDARIO

Es hora de Recertificar sus Cupones para Alimentos\*\*



## ¡Su Paquete de Recertificación de Cupones para Alimentos\*\* se le ha enviado por correo!

Como alternativa a enviar su paquete de recertificación por correo, una Organización Comunitaria (Community Based Organization – CBO) en su vecindario puede ayudarle a recertificar sus Cupones para Alimentos\*\* para que usted pueda continuar recibiendo sus beneficios. Para más información, favor de llamar a una de sus Organizaciones Comunitarias locales más abajo.

BROOKLYN											
<b>Good Shepherd Services</b> (718) 965-3313 Ext. 409					o <b>Met Council</b> (212) 453-9715						
11201	11203*	11215	11217	11218*	11225*	11226*	11231	11232*	11236		
<b>Boro Park JCC</b> (718) 972-6600 Ext. 7220					o <b>Met Council</b> (212) 453-9715						
11204*	11218*	11219	11223	11230*							
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<b>St. John's Bread and Life</b> (718) 574-0058 Ext. 110					o <b>Met Council</b> (212) 453-9715						
11203*	11206*	11207*	11208*	11212	11213	11221	11226*	11233*	11237		
<b>New York City Coalition Against Hunger</b> Local de CBO: <b>Child Development Support Corporation</b>					(212) 825-0028 Ext. 213 o 218						
11216	11238	11205									
<b>Food Bank For New York City</b>					(212) 894-8060						
11203*	11225*	11226*									
BRONX											
<b>Bronx Defenders</b> (718) 838-7849					o <b>Met Council</b> (212) 453-9715						
10451*	10453*	10454	10455	10459*	10463*	10470	10473*	10474			
<b>WHEDCO</b> Proyecto de Innovación de Recertificación					(718) 839-1125						
10452*	10456*										
<b>CUCS Crotona Park</b> (347) 833-4900					o <b>Met Council</b> (212) 453-9715						
10452*	10453*	10456*	10459*	10460	10462	10467*	10472	10473	10475		
<b>New York City Coalition Against Hunger</b> Local de CBO: <b>POTS - Part of the Solution</b>					(212) 825-0028 Ext. 213 o 218						
10458	10468										
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<b>New York City Coalition Against Hunger</b> Locales de CBO: <b>Yorkville Common Pantry</b> y <b>Cathedral Community Cares</b>					(212) 825-0028 Ext. 213 o 218						
10025	10027	10035									
<b>Food Bank For New York City</b>					(212) 894-8060						
10026	10027	10033									
QUEENS											
<b>Food Bank For New York City</b>					(212) 894-8060						
11368	11372	11373	11418								

\*Representa los códigos postales cubiertos.

\*\* A partir del 29 de agosto, toda referencia al Programa de Cupones para Alimentos en este aviso se denominará el Programa de Asistencia de Nutrición Suplementaria (SNAP), y toda referencia a Cupones para Alimentos se denominará beneficios de SNAP.