



# FAMILY INDEPENDENCE ADMINISTRATION

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## **POLICY BULLETIN #12-29-OPE** *(This Policy Bulletin Replaces PB #11-43-OPE)*

### **CLOSING OF THE 2011–2012 HEAP SEASON**

<b>Date:</b> April 10, 2012	<b>Subtopic(s):</b> HEAP
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform Job Center and Non Cash Assistance Food Stamp (NCA FS) Center staff of the closing of the 2011–2012 Home Energy Assistance Program (HEAP) season.</p> <p>Regular and emergency HEAP benefit components, as well as HEAP benefit components for heating equipment repair and replacement, will close effective Friday, April 13, 2012.</p> <p>Applications and requests for applications for regular and emergency HEAP must be accepted through the close of business on April 13, 2012.</p> <p>Non-repair/replacement energy-related emergencies that occur after the close of the HEAP season on April 13, 2012, should be processed in accordance with procedures for emergency Cash Assistance (CA).</p> <p><i>Effective April 13, 2012</i></p> <p><b>Related Item:</b></p> <p><a href="#">PD #11-29-ELI</a></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 3 at the prompt followed by 1 or  
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298