



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #12-25-ELI *(This Policy Bulletin Replaces PB #11-32-OPE)*

2012 FEDERAL POVERTY LEVEL GUIDELINES FOR EAF AND ESNA CATEGORIES OF ASSISTANCE (EXP-76D)

Date: March 29, 2012	Subtopic(s): Forms, Income, Eligibility
<p> This procedure can now be accessed on the FIAweb.</p> <p>See PD #08-43-ELI for the EAF procedure.</p>	<p>The purpose of this policy bulletin is to inform all Job Center staff that the Federal Poverty Level Guidelines for Emergency Assistance to Families (EAF) and Emergency Safety Net Assistance (ESNA) Categories of Assistance (EXP-76D) form has been revised to reflect the 2012 Federal Poverty Level Guidelines.</p> <p>The 200% Federal Poverty Level Guidelines and the 125% Federal Poverty Level Guidelines that are listed on the EXP-76D are applied when a request for EAF or ESNA is made. The 2012 Federal Poverty Guidelines are effective April 1, 2012 through March 31, 2013 for EAF and ESNA requests.</p> <p>In order for a household to be financially eligible for EAF, the household's immediately available income on the date of application must be at or below the 200% Federal Poverty Level for their household size and the applicant must not have available resources to meet the emergency need.</p> <p>Note: Workers are reminded that they must explore eligibility for ESNA in instances in which a household is deemed ineligible for assistance under the EAF category.</p> <p>In order for a household to be financially eligible for ESNA, the household's total monthly gross income (regardless of its availability) must be at or below the 125% Federal Poverty Level for their household size.</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

Job Center Directors must ensure that the newly revised **EXP-76D** is used to determine financial eligibility for EAF and ESNA requests made on or after April 1, 2012. Job Center Directors must retain one copy of the March 31, 2011 version of Form **EXP-76D** for use in determining financial eligibility for EAF/ESNA requests made prior to April 1, 2012. All other copies of previous versions of Form **EXP-76D** must be removed from circulation and recycled.

A sample of the revised form is attached.

Effective April 1, 2012

References:

18 NYCRR 370.3(b)(2)

18 NYCRR 372.2(a)(2)

[03 ADM 11](#)

[02 ADM 2](#)

[Temporary Assistance Source Book](#)

- Chapter 2, Sections C and D
- Chapter 10, Section I
- Chapter 11, Section C
- Chapter 31, Section E (1,2)


Related Item:

[PD #08-43-ELI](#)

Attachment:

EXP-76D

Federal Poverty Level Guidelines for Emergency Assistance to Families (EAF) and Emergency Safety Net Assistance (ESNA) Categories of Assistance (Rev. 3/29/12)

 Please use Print on Demand to obtain copies of forms.

**Federal Poverty Level Guidelines for Emergency Assistance to Families (EAF)
and Emergency Safety Net Assistance (ESNA) Categories of Assistance**
(Effective April 1, 2012)

Size of Family	Federal Poverty Level		EAF – 200% of Poverty Level		ESNA – 125% of Poverty Level	
	Annual	Monthly (Rounded)	Annual	Monthly (Rounded)	Annual	Monthly (Rounded)
1	\$11,170	\$931	\$22,340	\$1,862	\$13,963	\$1,164
2	\$15,130	\$1,261	\$30,260	\$2,522	\$18,913	\$1,576
3	\$19,090	\$1,591	\$38,180	\$3,182	\$23,863	\$1,989
4	\$23,050	\$1,921	\$46,100	\$3,842	\$28,813	\$2,401
5	\$27,010	\$2,251	\$54,020	\$4,502	\$33,763	\$2,814
6	\$30,970	\$2,581	\$61,940	\$5,162	\$38,713	\$3,226
7	\$34,930	\$2,911	\$69,860	\$5,822	\$43,663	\$3,639
8	\$38,890	\$3,241	\$77,780	\$6,482	\$48,613	\$4,051
9	\$42,850	\$3,571	\$85,700	\$7,142	\$53,563	\$4,464
10	\$46,810	\$3,901	\$93,620	\$7,802	\$58,513	\$4,876
For each additional member:	\$3,960	\$330	\$7,920	\$660	\$4,950	\$413