FAMILY INDEPENDENCE ADMINISTRATION
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POLICY BULLETIN #12-117-EMP

TEMPORARY SUSPENSION OF SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM EMPLOYMENT AND TRAINING SANCTIONS

Date:	Subtopic(s):
December 24, 2012	Employment

🖥 This procedure can now be accessed on the FIAweb.

The purpose of this policy bulletin is to inform Job Center and Non Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) Center staff of a temporary suspension of the imposition of SNAP Employment and Training sanctions for failure to comply with the SNAP work rules, effective December 14, 2012.

The suspension is expected to last at least 90 days.

Due to the temporary suspension, staff must not attempt to process any SNAP Employment and Training sanctions and must not issue any manual notices for failure to comply with SNAP Employment and Training work rules. This includes sanctions that would have been processed on either the suffix or individual portion of the SNAP case.

The temporary suspension does not affect the engagement, conciliation, or sanction process of the Cash Assistance (CA) portion of cases in receipt of both CA and SNAP benefits.

The Food Stamp Employment (FSE) system and New York City, Work, Accountability, and You (NYCWAY) have been programmed to suspend the processing of any SNAP Employment and Training sanctions.

The Welfare Management System (WMS) has been programmed to disable the use of all SNAP Employment and Training sanction codes effective December 14, 2012 for all NCA SNAP cases and for the SNAP portion of CA/SNAP cases.

The following WMS SNAP Employment and Training codes have been disabled by WMS for use at either the suffix or individual level for SNAP:

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: *(917) 639-0298*

Distribution: X

WE1, **WE2**, **WE3**, **N31**, **N32**, **N33**, **N41**, **N42**, and **N43**.

Attempted use of any of the above codes for the SNAP portion of a case will result in a WMS error message of Invalid Reason Code which will prevent the issuance of a Client Notice System (CNS) notice.

Reference:

GIS 12 TA/DC035