



FAMILY INDEPENDENCE ADMINISTRATION

Matthew Brune, Executive Deputy Commissioner




James K. Whelan, Deputy Commissioner
Policy, Procedures, and Training

Stephen Fisher, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #11-113-OPE

HUD-VETERANS AFFAIRS SUPPORTIVE HOUSING (HUD-VASH) VOUCHERS

Date: December 5, 2011	Subtopic(s): Emergency Assistance, Section 8
<p> This procedure can now be accessed on the FIAweb.</p> <p>One-Shot Deals</p> <p>Do <u>not</u> refer to RAU.</p>	<p>The purpose of this policy bulletin is to inform Job Center staff, particularly staff at the Michael J. Handy Veterans' Job Center (62), of the Department of Housing and Urban Development's Veterans Affairs Supportive Housing (HUD-VASH) voucher program. This procedure is informational for all other staff.</p> <p>The HUD-VASH voucher program, administered by the New York City Housing Authority (NYCHA), combines the Section 8 Housing Choice Voucher (HCV) rental assistance program for homeless veterans with case management and clinical services provided by the Department of Veteran's Affairs (VA).</p> <p>Homeless veterans (individuals or households that include veterans) who are not currently in receipt of cash assistance are sent to Job Center 62 with the HUD-VASH Section 8 vouchers and verification of their veteran status to request one-shot emergency assistance (One-Shot Deals) to cover the costs associated with re-housing to permanent residency. The veteran can verify his/her status through a Certificate of Release/Discharge from Active Duty [DD214] or a military Statement of Service.</p> <p>To be eligible for the one-shot emergency assistance, the veteran must meet current Emergency Assistance to Adults (EAA)/ Emergency Assistance to Needy Families (EAF)/Emergency Safety Net Assistance (ESNA) eligibility requirements. However, these individuals must <u>not</u> be referred to the Rental Assistance Unit (RAU).</p> <p>If the veteran has a currently active or pending cash assistance case at a Job Center other than Job Center 62, he/she is required to report to the Job Center where his/her existing case is handled.</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

The home Job Center must treat the request as a Brown v. Giuliani request and process it as an emergency (within 72 hours) to avoid the loss of the permanent housing. These requests do not require the approval of RAU.

The veteran may request assistance with, but is not limited to, the following types of expenses associated with re-housing:

- Payment of the Section 8 rent
- Security deposit voucher
- Broker's fees
- Moving expenses
- Establishment of a home

All Job Center Supervisors must ensure that these cases are handled in an expedited manner.

Effective Immediately

Related Items:

[PD #11-18-ELI](#)

[PB #11-37-ELI](#)

[PB #10-111-ELI](#)

[PB #07-19-ELI](#)

The veteran's request must be processed as an *emergency*.