



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #06-30-SYS

NYCWAY UPDATES

Date: February 24, 2006	Subtopic(s): NYCWAY																
<p> This procedure can now be accessed on the FIAweb.</p> <p>WeCARE Initial Medical Referral Action Codes Restricted to EP</p>	<p>NYCWAY is updated on a regular basis to make the system more helpful to users and to update current policy. This policy bulletin is to inform staff of the following updates made to NYCWAY:</p> <ul style="list-style-type: none">• Wellness, Comprehensive Assessment, Rehabilitation and Employment (WeCARE) Initial Medical Referral Action Codes Restricted to Employability Plan (EP)• Training Referral Codes Restricted to EP• Deactivation of Personal Roads for Individual Development and Employment (PRIDE) Action Codes• Extension of Public Assistance (PA) and Non-Public Assistance (NPA) Case Closing Clock-down (Morel vs. Giuliani Lawsuit) <p>Currently, staff with EP Bypass capability can make WeCARE medical referrals outside of the EP. Effective immediately, this functionality will be removed. All staff, including those with EP-Bypass capability, will have to go through the EP to make initial medical referrals to WeCARE. As a result, the following WeCARE action codes are being restricted to the EP:</p> <table><tr><td>16WG</td><td>Intensive Services Sanction Referral to WeCARE</td></tr><tr><td>16WH</td><td>General Sanction Referral to WeCARE</td></tr><tr><td>168I</td><td>SA CM Referral to WeCARE</td></tr><tr><td>168U</td><td>SASC Referral to WeCARE</td></tr><tr><td>168W</td><td>Initial Referral to WeCARE</td></tr><tr><td>968I</td><td>SA CM Referral to WeCARE</td></tr><tr><td>968U</td><td>SASC Referral to WeCARE</td></tr><tr><td>968W</td><td>Initial Referral to WeCARE</td></tr></table>	16WG	Intensive Services Sanction Referral to WeCARE	16WH	General Sanction Referral to WeCARE	168I	SA CM Referral to WeCARE	168U	SASC Referral to WeCARE	168W	Initial Referral to WeCARE	968I	SA CM Referral to WeCARE	968U	SASC Referral to WeCARE	968W	Initial Referral to WeCARE
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HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

Distribution: X

Training Referral
Action Codes
Restricted to EP

If staff with EP Bypass capability attempt to manually enter any of these codes outside the EP, NYCWAY will display the message, "Action Must Be System-Generated Thru EP."

Note: If any of the codes on page one are initially opened in the system, a Worker can enter that same code manually outside the EP because the system considers it a reschedule.

Currently staff with EP Bypass capability can make training referrals outside of the EP. Effective immediately, this functionality will be removed. All staff, including those with EP Bypass capability, will have to go through the EP to make training referrals. As a result, the following training referral action codes are being restricted to the EP:

- 13TG** Sanction Referral to TAG
- 13TT** Referral to Training Assessment Unit (TAG)
- 935T** Applicant Enrolled in Vocational/Educational Training

If staff with EP Bypass capability attempt to manually enter any of these codes outside the EP, NYCWAY will display the message, "Action Must Be System-Generated Thru EP."

Deactivation of
PRIDE Action Codes

The following PRIDE action codes have been deactivated because the elements of the PRIDE program affiliated with these codes have been eliminated:

- 10HP** VESID: PRIDE/HSS Special Project Appointment
- 10HS** PRIDE/HSS Special Project Appointment
- 10PA** VESID: Call-In PRIDE Appointment
- 10PB** PRIDE Call-In for BEGIN Assessment
- 10PC** PRIDE Online Referral to SASC
- 10PD** PRIDE Deferral – Unplaceable
- 10PH** WeCARE PRIDE Phase Out Call-In Pool
- 10PK** FAO2 PRIDE Batch Call-In for Engagement
- 10PP** VESID: PRIDE Eligible
- 10PR** Reschedule FAO2 PRIDE Batch Call-In for Engagement
- 10SA** Online Letter Appointment to PRIDE
- 11PC** Summer Child Care Call-In – PRIDE/POISED
- 11PP** POISED/PRIDE Needs Child Care
- 16WP** Referral to VRS from PRIDE – Online
- 101** PRIDE Reinstatement
- 101O** Online PRIDE Appointment
- 101X** Void PRIDE Assignment
- 102** PRIDE Eligible

102A	Call-In PRIDE Appointment
102C	PRIDE Assessment Completed
102H	Exempt from PRIDE
102I	Failed to Report/Failed to Cooperate with PRIDE
102M	PRIDE Return to HRA – Denied
102N	PRIDE No Action Required
102O	PRIDE: Reported F/T Employment at Intake
102Q	PRIDE: Reported P/T Employment at Intake
102R	PRIDE Return Appointment
102V	PRIDE Assessment
102X	Deassign from PRIDE
103K	PRIDE Time Limit Return Appointment
103P	U/C Time Limit SNA Call-In: PRIDE
103Q	Time Limit Call-In SNA APPL: PRIDE
111P	Child Care Call-In Appointment – PRIDE
116I	Summer Child Care Call-In: ACCIS – PRIDE
116J	Summer Child Care Call-In: CCTS – PRIDE

Extension of PA and
NPA Case Closing
Clock-down (Morel
vs. Giuliani Lawsuit)

Effective March 20 2006, in response to the Morel vs. Giuliani lawsuit concerning the timely issuance of Fair Hearing Aid To Continue (ATC) benefits, the clock down period for PA and NPA case closings will be increased from 12 up to 15 days in WMS. The case may now close on the 16th day instead of the 13th day if no action is taken to stop the closing.

In NYCWAY, the Future Action Date (FAD) for Action Code **412** (Manual Sanction Letter Sent) will be increased from 12 up to 15 days after which the **413N** (Removal Needed: Sanction Letter Expired) is posted.

Effective Immediately