



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #06-100-OPE

(This Policy Bulletin Replaces PB #06-23-OPE)

REVISIONS TO FOOD STAMP INCOME GUIDELINES (W-138Q)

Date: August 2, 2006	Subtopic(s): Forms
<p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform Food Stamp Office and Job Center staff that the Food Stamp Income Guidelines form (W-138Q) was revised to add:</p> <ul style="list-style-type: none"> • a new column to the right of the “New York City Food Stamp Offices” chart. The new column lists Food Stamp Offices that are open on Saturdays and have extended hours during the week; • information on page two regarding the food stamp resource limits and exemptions. <p>Center Directors and NPA Office Site Managers must ensure that all previous versions of the W-138Q, including multilingual equivalents, are removed from circulation and recycled.</p> <p><i>Effective Immediately</i></p> <p>Attachments:</p> <p>W-138Q Food Stamp Income Guidelines (Rev. 8/2/06) W-138Q (S) Food Stamp Income Guidelines (Spanish) (Rev. 8/2/06)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*



Food Stamp Income Guidelines

- Food stamps provide your family with assistance when buying food. They are used in place of cash to buy food at grocery stores or supermarkets.
- You don't have to be out of work to apply for food stamps. You can be employed and still be eligible for food stamps.
- You can own your own home and car and still be eligible for food stamps.
- If you are eligible, you will receive Food Stamp assistance within 30 days. Certain households with little income or savings, or with high shelter costs, can receive Food Stamp benefits within five days.

Family Size	1	2	3	4	5	6	7	8	Each additional member
Maximum Gross Monthly Income	\$1,037	\$1,390	\$1,744	\$2,097	\$2,450	\$2,803	\$3,156	\$3,509	+354
Maximum Gross Monthly Income (60+/disabled)	\$1,316	\$1,765	\$2,213	\$2,661	\$3,109	\$3,558	\$4,006	\$4,454	+449

These income limits were effective as of October 1, 2005.

The Maximum Monthly Gross Income (60+/disabled) category applies if you or a member of your household is age 60 or over or meets certain disability criteria.

To make an application appointment with the Food Stamp Office nearest you, you may appear in person any time between the hours of 9 AM and 5 PM, Monday through Friday. If you wish to make a telephone appointment, call InfoLine at (877) 472-8411 for the telephone number of the nearest Food Stamp Office.

New York City Food Stamp Offices					Extended Hours Centers**
Manhattan	East End – F02 2322 Third Avenue 3rd floor New York, NY 10035	Washington Heights – F13 4660 Broadway 1st floor New York, NY 10040	St. Nicholas – F14 132 West 125th Street 5th floor New York, NY 10027	Waverly – F19 12 West 14th Street 2nd floor New York, NY 10011	Union Square – F11* 109 East 16th Street 6th floor New York, NY 10003
	Brooklyn	F15 (SSI only)* 253 Schermerhorn Street 1st floor Brooklyn, NY 11201	Ft. Greene – F20 275 Bergen Street 1st floor Brooklyn, NY 11217	Williamsburg – F21 30 Thornton Street 1st floor Brooklyn, NY 11206	Coney Island – F22* 2865 West 8th Street 1st floor Brooklyn, NY 11224
	Greenwood – F24* 227 Schermerhorn Street 1st floor Brooklyn, NY 11201	Midwood – F25 3050 West 21st Street 2nd floor Brooklyn, NY 11224	North Brooklyn – F26 500 Dekalb Avenue 5th floor Brooklyn, NY 11205	New Utrecht – F27 6740 4th Avenue 1st floor Brooklyn, NY 11220	
	Brighton – F28 2865 West 8th Street 1st floor Brooklyn, NY 11224	F61* (Residential Facilities Only) 253 Schermerhorn Street 3rd floor Brooklyn, NY 11201	F63* (Homebound Non-SSI only) 253 Schermerhorn Street 3rd floor Brooklyn, NY 11201		
Bronx	Stadium – F31* 260 East 161st Street 8th floor Bronx, NY 10451	Colgate – F32 1209 Colgate Avenue 2nd floor Bronx, NY 10472	Rider – F38 305 Rider Avenue 2nd floor Bronx, NY 10451	Melrose – F40 260 East 161st Street 4th floor Bronx, NY 10451	Fordham – F44 2551 Bainbridge Ave. 2nd floor Bronx, NY 10458
		Crotona – F46 1910 Monterey Avenue 5th floor Bronx, NY 10457			
Queens	Far Rockaway – F42/F79* 219 Beach 59th Street 1st floor Rockaway, NY 11692	Long Island City – F43* 45-12 32nd Place 1st floor LIC, NY 11101	Queens – F53 32-20 Northern Boulevard 4th floor LIC, NY 11101		Jamaica – F54 90-75 Sutphin Blvd. 4th floor Jamaica, NY 11435
Staten Island	St. George – F51* 201 Bay Street 1st floor S.I., NY 10301				Richmond – F99 201 Bay Street 1st floor S.I., NY 10301

*Medical Insurance and Community Services Administration (MICSA) Center. F61 provides services by mail, phone and fax to residents in state-certified residential treatment group homes. F63 provides food stamps to eligible individuals who are medically verified to be permanently homebound; these services are provided by phone, mail and fax. F31 does not accept new applicants.

**Extended Hours Centers – 8:30 AM to 6:00 PM, Monday through Friday, and 9:00 AM to 5:00 PM on Saturdays.

Food Stamp Resource Limits/Exemptions

The Food Stamp resource limits (including bank accounts, savings bonds and cash on hand) are as follows:

- \$3,000 for a household where at least one person is elderly (60 years or older) or disabled
- \$2,000 for all other households

Please note: Other resource items and/or exceptions may apply. We will notify you of any other items and exemptions when you apply for benefits.

SAMPLE



Guía de Ingresos de Cupones para Alimentos

- Los cupones para alimentos le proveen a su familia asistencia a la hora de comprar alimentos. Estos cupones para alimentos se utilizan en lugar de dinero en efectivo para comprar en bodegas o supermercados.
- Usted no tiene que estar desempleado para solicitar cupones para alimentos. Usted puede estar empleado y aun ser elegible para cupones para alimentos.
- Usted puede ser elegible para recibir cupones para alimentos aun si es propietario(a) de su casa y automóvil.
- Si usted es elegible, recibirá asistencia de Cupones para Alimentos dentro de 30 días. Ciertos hogares con poco ingreso o ahorros, o con altos costos de alquiler, pueden recibir beneficios de Cupones para Alimentos dentro de cinco días.

Miembros en la Familia	1	2	3	4	5	6	7	8	Cada Miembro Adicional
Máximo Ingreso Bruto Mensual	\$1,037	\$1,390	\$1,744	\$2,097	\$2,450	\$2,803	\$3,156	\$3,509	+354
Máximo Ingreso Bruto Mensual (60+/incapacitado)	\$1,316	\$1,765	\$2,213	\$2,661	\$3,109	\$3,558	\$4,006	\$4,454	+449

Estos límites de ingresos han estado vigentes desde el 1 de octubre, 2005.

Todo miembro de su hogar que tenga 60 años o más de edad, o que reúna ciertos requisitos de incapacidad pertenece a la categoría del Máximo Ingreso Bruto Mensual (60+/incapacitado).

Para programar una cita de solicitud con la Oficina de Cupones para Alimentos más cercana a usted, puede presentarse a cualquier hora de 9 AM a 5 PM, de lunes a viernes. Si desea programar una cita telefonica, llame a la Línea Directa (InfoLine) al (877) 472-8411 para obtener el número de teléfono de la Oficina de Cupones para Alimentos más cercana a usted.

Oficinas de Cupones para Alimentos en la Ciudad de Nueva York					Centros con Horario Extendido**
Manhattan	East End – F02 2322 Third Avenue 3er piso New York, NY 10035	Washington Heights – F13 4660 Broadway 1er piso New York, NY 10040	St. Nicholas – F14 132 West 125th Street 5to piso New York, NY 10027	Waverly – F19 12 West 14th Street 2do piso New York, NY 10011	Union Square – F11* 109 East 16th Street 6to piso New York, NY 10003
Brooklyn	F15 (SSI only)* 253 Schermerhorn Street 1er piso Brooklyn, NY 11201	Ft. Greene – F20 275 Bergen Street 1er piso Brooklyn, NY 11217	Williamsburg – F21 30 Thornton Street 1er piso Brooklyn, NY 11206	Coney Island – F22* 2865 West 8th Street 1er piso Brooklyn, NY 11224	Boro Hall – F23 45 Hoyt Street 6to piso Brooklyn, NY 11201
	Greenwood – F24* 227 Schermerhorn Street 1er piso Brooklyn, NY 11201	Midwood – F25 3050 West 21st Street 2do piso Brooklyn, NY 11224	North Brooklyn – F26 500 Dekalb Avenue 5to piso Brooklyn, NY 11205	New Utrecht – F27 6740 4th Avenue 1er piso Brooklyn, NY 11220	
	Brighton – F28 2865 West 8th Street 1er piso Brooklyn, NY 11224	F61* (Residential Facilities Only) 253 Schermerhorn Street 3er piso Brooklyn, NY 11201	F63* (Homebound Non-SSI only) 253 Schermerhorn Street 3er piso Brooklyn, NY 11201		
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	Crotona – F46 1910 Monterey Avenue 5to piso Bronx, NY 10457				
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Staten Island	St. George – F51* 201 Bay Street 1er piso S.I., NY 10301				Richmond – F99 201 Bay Street 1er piso S.I., NY 10301

*Centros de la Administración de Seguro Médico y de Servicios Comunitarios (Medical Insurance and Community Services Administration – MICSA). El F61 proporciona servicios por correo, por teléfono y por fax a residentes de hogares de tratamiento en grupo autorizados por el estado. El F63 proporciona cupones para alimentos a personas elegibles que estén médicamente verificadas como permanentemente confinadas al hogar. Estos servicios son proporcionados por teléfono, por correo y por fax. El F31 no acepta nuevos solicitantes.

**Centros con Horario Extendido – 8:30 AM a 6:00 PM de lunes a viernes, y de 9:00 AM a 5:00 PM los sábados.

Límites/Exenciones de Recursos respecto a Cupones para Alimentos

Los límites de recursos respecto a Cupones para Alimentos (incluidos cuentas bancarias, bonos de ahorro y dinero en efectivo) son los siguientes:

- \$3,000 para los hogares con por lo menos una persona anciana (60 años o más de edad) o incapacitada
- \$2,000 para todos los demás hogares

Favor de notar: Puede que otros límites o exenciones de recursos correspondan a su caso. Usted será notificado(a) de cualquier otro límite o exención de recursos cuando solicite los beneficios.

SAMPLE