

Office of Administrative Hearings (OAH)	Transmittal Number: 99-51
Procedures Transmittal	Date: November 23, 1999
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Distribution:	
ALB OAH Staff <input checked="" type="checkbox"/> UPS ALJs/ [ ]    Upstate LDSS [ ]	Subject: Clinton (ISC 62) and Bayridge (ISC 70) Job Center Notices
SUP ALJs [ ]	
NYC OAH Staff <input checked="" type="checkbox"/> NYC ALJs/ <input checked="" type="checkbox"/> NYC Agencies <input checked="" type="checkbox"/>	
SUP ALJs <input checked="" type="checkbox"/> HRA/NOES/NBEG	

Effective November 18, 1999, the Clinton Job Center (ISC 62) and the Bayridge Job Center (ISC 70) have assumed responsibility from the NYC Office of Employment Services (NOES and NBEG) for processing employment-related sanctions, in the same manner that the Richmond Job Center (ISC 99) now administers employability-related issues, as outlined in OAH Transmittal 99-08. The Office of Employment Services has, again, requested notification of these hearing requests and should, therefore, be included as the secondary agency, as follows:

Agency:                    N062/NOES or N070/NOES  
Category:                    HR (SN)  
Subcategory:                None  
Issue Code:                 Any employment-related sanction code  
Action:                      DISC, REDU, INAD, OR DEN  
Hearing Location:         80 Centre Street

or

Agency:                    N062/NBEG or N070/NBEG  
Category:                    ADC (FA)  
Subcategory:                None  
Issue Code:                 Any employment-related sanction code  
Action:                      DISC, REDU, INAD, OR DEN  
Hearing Location:         80 Centre Street

The notices generated from these centers will indicate "Clinton Job Center" or "Bayridge Job Center" in the top left-hand corner of the notice instead of "Office of Employment Services." Income Support Center 62 or 70, respectively will appear in the IM Center field on the right-hand side of the notice. In processing requests pursuant to these notices, non-employment issues can be included in addition to all employment-related issues.

Effective November 22, 1999, an edit will be in place on the Fair Hearing Information System (FHIS) that will not allow the entry of SP02 in the Subcategory field when coding requests generating by Income Support Centers 62 and 70.

You will be advised as further centers become "Job Centers." Any questions can be directed to your supervisor or you may contact Sue Fiehl at (518) 473-4779 or via email 90J029.

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Mark Lacivita, Director of Administration  
Office of Administrative Hearings