Office of Administrative Hearings (OAH)	Transmittal Number: 99-24
Procedures Transmittal	Date: May 11, 1999
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Distribution:	
ALB OAH Staff [x] UPS ALJs/ [x] SUP ALJs [x] Upstate LDSS [ ]	Subject: New Post Office Box for Managed Care Fair Hearing Requests
NYC OAH Staff [x] NYC ALJs/ [x] SUP ALJs [x] NYC Agencies [ ]	

A new Post Office Box has been designated for use on notices of intent pertaining to Managed Care issues, which is separate and distinct from the P.O. Box 1930 address. The newly established mailing address is:

Fair Hearings
Office of Temporary and Disability Assistance
P.O. Box 22023
Albany, New York 12201-2023

This address will appear on future Managed Care notices. To date, we have seen only a small number of notices on Managed Care issues. In an effort to comply with what will probably, in the future, require limited time frames for handling managed care issues, the use of the separate mailing address will enhance our ability to expeditiously process these requests. Any questions can be directed to your supervisor, or Sue Fiehl at (518) 473-4779 or via email 90J029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings