

Office of Administrative Hearings (OAH)	Transmittal Number: 99-10
Procedures Transmittal	Date: March 8, 1999 (Amended 3/30/99) Page: 1 of 1 (with attachment)
Distribution:	
ALB OAH Staff [x] UPS ALJs/ [] Upstate LDSS []	Subject: Elimination of Agency Designation NCCP When Coding Cluster Care Cases
SUP ALJs []	
NYC OAH Staff [x] NYC ALJs/ [x] NYC Agencies [x]	
SUP ALJs [x] NOHC Only	
-----MA Only-----	

Effective immediately, there is no longer a need to schedule a separate calendar for NYC Cluster Care issues. Agency designation NCCP should no longer be used to distinguish Cluster Care cases from other Home Care cases. All fair hearing requests involving Cluster Care can be set up against the Office of Home Care (agency designation NOHC) even in circumstances where the notice of action may have been initiated by NCCP. Issue code 287 (Cluster Care) should still be used in situations where the home care is being changed due to clustering and "Cluster Care" should be noted in the Comment field of the 1891. Requests with NCCP in the agency field that are pending scheduling, have been corrected to NOHC. These cases will, therefore, be integrated onto the regular Home Care calendars.

The Comment field should also be noted with "NCCP" when a notice of action is initiated by NCCP regarding the authorization, denial, discontinuance, or reduction of a client's Personal Emergency Response Services (P.E.R.S. - issue codes 291 and 292). Coding is as follows:

Agency:	NOHC	Agency:	NOHC
Category:	MA	Category:	MA
Subcategory:	None	Subcategory:	None
Issue Code:	287	Issue Code:	291 or 292
Action:	DISC, REDU, DENY, INAD	Action:	291: DISC, DENY, INAD 292: REDU
Hearing Site:	109 E. 16th St.	Hearing Site:	109 E. 16th St.
Comments:	Note Cluster Care in the Comment field on the 1891	Comments:	When the notice of action is generated by NCCP, indicate "NCCP" in the Comment field on the 1891

A revised Desk Reference Guide page is attached which reflects this change in coding. If you have any questions regarding this transmittal, please contact Sue Fiehl at (518) 473-4799 or via e-mail 90J029.

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Mark Lacivita, Director of Administration
Office of Administrative Hearings

Attachment