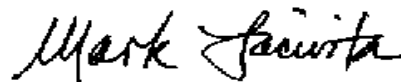


Office of Administrative Hearings (OAH) Procedures Transmittal	Transmittal Number:	03-19
Distribution: ALB OAH Staff <input checked="" type="checkbox"/> UPS ALJs <input checked="" type="checkbox"/> Upstate LDSS <input checked="" type="checkbox"/> SUP ALJs <input checked="" type="checkbox"/> NYC OAH Staff <input checked="" type="checkbox"/> NYC ALJs <input checked="" type="checkbox"/> NYC Agencies <input checked="" type="checkbox"/> SUP ALJs <input checked="" type="checkbox"/>	Date:	July 21, 2003
	Page:	1 of 1
	Subject:	Local Districts to Receive Access to OAH Online Calendars

Effective July 7, 2003, local Upstate districts and NYC agencies began receiving electronic access to the Office of Administrative Hearings Online Calendar. This access is "Read Only". Updated information with respect to final dispositions after hearing such as Heard, Withdrawn, and Default as well as adjournments can now be obtained in "real time," as the FHIS is updated.

Local district/agency staff can access the Hearing Calendar via the (PFCLD1) option on the Fair Hearing Information System (FHIS) Local District Fair Hearing Menu. The attachment provides instructions for accessing the On-Line Calendar. This is the same data available to Office of Administrative Hearings staff via Selection 26 (PFCLDR) on the Fair Hearing Information System Menu.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us. Technical issues that arise when using the on-line calendar can be directed to Jo Ann Gerber at (518) 402-8800 or via email 89a718@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings

Attachment

