	dministrative Heari ocedures Transmitt	Transmittal Number:	03-19	
			Date:	July 21, 2003
Distribution:			Page:	1 of 1
ALB OAH Staff X	UPS ALJs X	<b>Upstate LDSS</b> X	Subject:	
	SUP ALJs X		Local Districts t Access to OAH Onl	
NYC OAH Staff X	NYC ALJs X SUP ALJs X	NYC Agencies X		

Effective July 7, 2003, local Upstate districts and NYC agencies began receiving electronic access to the Office of Administrative Hearings Online Calendar. This access is "Read Only". Updated information with respect to final dispositions after hearing such as Heard, Withdrawn, and Default as well as adjournments can now be obtained in "real time," as the FHIS is updated.

Local district/agency staff can access the Hearing Calendar via the (PFCLD1) option on the Fair Hearing Information System (FHIS) Local District Fair Hearing Menu. The attachment provides instructions for accessing the On-Line Calendar. This is the same data available to Office of Administrative Hearings staff via Selection 26 (PFCLDR) on the Fair Hearing Information System Menu.

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us. Technical issues that arise when using the on-line calendar can be directed to Jo Ann Gerber at (518) 402-8800 or via email 89a718@dfa.state.ny.us.

Mark Lacivita, Director of Administration Office of Administrative Hearings

Mark Janista

Attachment

## ON LINE CALENDAR (PFCLDR) (SELECTION "HEARING CALENDAR" (PFCLD1) OFF OF THE MENU)

Enter the Hearing date of the Calendar and Hearing Officer # and transmit to get to the correct calendar. To obtain the PM calendar, it is necessary to page forward (see instructions below).

PFCLD	38 79756bc		RING CALENDAR	DATE 0	7/08/03
HEARI	NG DATE 07/1:	1/03 OFFICER 762		TIME 0	9:32:17
		AGENCY	SUB-CATEGORY	PAGE	0 OF 0
TIME	LAST NAME	FIRST NAME I FH#	DISP/RSN HO#		TIME AID
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PFCLDR	FH#	ALBA FAI	IR I	HEARING	CALENDAR		Γ	ATE	07/08/03	
HEARING	DATE 07/11/03	OFFICER 76	52 I	RYAN			Г	TIME	09:45:21	
		AGENCY		SI	JB-CATEGORY		E	PAGE	1 OF	2
TIME L	AST NAME FIF	RST NAME I	FH#	#	DISP/RSN	НО#	HR E	ATE	TIME	AID
09:00 s	OLER	EDUARDO	389	94262Q				/00	:00	
09:00 F	REEMAN	GERALD	390	09782P				/00	:00	
09:00 C	RAWFORD	MELINDA	391	14109Z				/00	:00	
09:00 G	RAU	KENNETH	392	21024P				/00	:00	
09:00 R	ODRIGUEZ	CARMEN	392	21103R				/00	:00	
09:00 J		VICTOR	392	21509Q				/00		
09:00 M	INTON	EUGENE	392	21585P				/00	:00	
09:00 B	EVERLY	BRENDA	392	23370H				/00	:00	
09:00 E		BERNADETT	392	29187Q				/00		
09:00 J	ONES	BERNITA	393	32064L				/00	:00	
09:00 T	INSON	ROHAN	393	36328H				/00	:00	
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- To page forward depress the F2 key (shift/F2 for NYC Staff).
- To page backward depress the F3 key (shift/F3 for NYC Staff).
- Up to eighteen (18) hearings listed per screen.

The Calendar breaks by AM & PM.

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09:30		GWENDOLYN			- /,	/00		
	COATES	JAMES	3903997Q		1	/00		
	JOHNSON	BERNADETT				/00		
	GULLEY	PATRICIA	3917859Н		1	/00		
09:30		HELEN	3918518R		/	/00		
09:30	JACKSON	PAUL	3918560P		1	/00		
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	92	MONR FAI	R HEARING	CALENDAR		DATE	07/08/03	
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		AGENCY	S	UB-CATEGORY	6 	PAGE	2 OF	2
TIME	LAST NAME	FIRST NAME I	FH#	DISP/RS	N HO#	HR DATE	TIME	AID
01:00	SMITH	JOANNE	3914207H		50 tra - 5	//00	:00	-
01:00	PORTER	SHYNTA	3914519L			//00	00:	
01:00	FORD	WILLIAM	3914581H			//00	00:	37 37. 
01:00	MCCULLOUGH	DAVID	3914663M			//00	00:	
01:00	COPELAND	TERRANCE	3914707M			//00	00:	57 37. 
01:00	MARTIN	DAVID	3914713Н			//00	00:	
01:00	BLAND	MEELA	3914733Q			//00	00:	57 37. 
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01:00	COLEMAN	CHRISTOPH	3915282P			/_/00	00:	97 - 30 14 - 44
01:00	MIRABELLA	DANIEL	3918584R		· ·	//00	00:	
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- There are 90 days worth of calendars on-line.
- The on-line Calendar is in the same order as the paper Calendar (FH018).
- You may also search a Calendar by hearing date and agency

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	AGENCY NA	ASS S	UB-CATEGORY	PAGE	1 OF 2
FIME LAST NAME FI	RST NAME I	FH#	DISP/RSN	HO# HR DATE	TIME AID
09:00 REIS	DOROTHY	3843558L	OADD 30	300 07/21/03	9:00 NA
09:00 HADDEN	ELIZABETH	3881962Y		/ /00	:00
09:00 SHEEHAN	ALIU	3885375R		/ /00	:00
09:00 SCHRECK	BARBARA	3918493Y		/ /00	:00
09:00 TARIQ	GHAZALA	3918766M		/ /00	:00
09:00 RUBIN	DAVID	3918800N	WITH 82	/ /00	:00
09:00 CAMURE	FRANCIS	3919960H		/ /00	:00
09:00 BRUNSON	TAMARA	3922250J		/ /00	:00
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