

Office of Administrative Hearings (OAH) Procedures Transmittal		Transmittal Number:	03-13
Distribution:		Date:	May 16, 2003
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		Subject:	New FHIS Category: Family Health Plus and New Issue Code 274
ALB OAH Staff <input checked="" type="checkbox"/>	UPS ALJs <input checked="" type="checkbox"/>	Upstate LDSS <input checked="" type="checkbox"/>	
	SUP ALJs <input checked="" type="checkbox"/>		
NYC OAH Staff <input checked="" type="checkbox"/>	NYC ALJs <input checked="" type="checkbox"/>	NYC Agencies <input checked="" type="checkbox"/>	
	SUP ALJs <input checked="" type="checkbox"/>		

Effective immediately, a new category is available in the Fair Hearing Information System (FHIS) to use for issues related to the **Family Health Plus (FHP)** program. A new issue code will be available Sunday, May 18, 2003 as well. **Issue code 274, "Denial of FHP; Failure to Pick a Plan,"** has been created for use with the FHP category; however, any available issue code in the MA category can be utilized in conjunction with the FHP category, as appropriate. If issue code 274, Failure to Pick a Plan, is appropriate, the action would be a Denial.

Communications Intake staff can refer to the following coding for Family Health Plus-related fair hearing requests. Use of this coding will ensure that the appropriate contact person is provided notification of fair hearing requests, redirects, notices, adjournments, decisions, and complaints of non-compliance:

Agency: LDSS (Upstate); NMAP (NYC)
Category: **FHP**
Subcategory: None
Action: REDU, DENY, DISC, or INAD
Issue Code: Any MA Code
Hearing Location: LDSS (Upstate); 330 West 34th Street (NYC)

New Code: 274 (**Denial of FHP; Failure to Pick a Plan**)

Use of the above coding will generate notification to the appropriate Upstate local district contact or for NYC cases to:

HRA MAP Fair Hearings
Att: Alice Rothbaum, Director
330 West 34th Street, Room 316
New York, New York 10001-2490
Tel: (212) 630-1059
Fax: (212) 630-9897

If there are any questions with respect to this transmittal, you may contact your supervisor or Sue Fiehl at (518) 473-4779 or via email 90J029@dfa.state.ny.us.



Mark Lacivita, Director of Administration
Office of Administrative Hearings